ENGINEERING MECHANICAL DEPARTMENT

G(vi) ADMINISTRATIVE CHART WITH SECTIONWISE GROUPING OF STAFF INCLUDING MM DIVISION (AS PER SANCTIONED STRENGTH)

CHIEF MECHANICAL ENGINEER (1)

MATERIALS MANAGER 1

SUPDT. ENGINEER(EP) 1

ELECTRICAL PROJECT

EX. ENGINEER(E)(EP-1) 1

AXEN(M)	1
JE Gr. III(M)	1
Head Draftsman/ JE-I(Draftsman)	1
Sr. Draftsman/ JE-III(Draftsman)	1
Draftsman	1
Peon	1

AXEN(E)	1
AEN(E)	1
JE Gr. III(M)	2
JE Gr. III(E)	2
Head Clerk	1
Stenographer	1
Clerk	1
Attendant Gr. I	1
TOTAL	16

Site Store

AXEN(M)	1
AEN(M)	1
Supervisor Gr. I (M)	2
Khalasee(MOHP)	2
TOTAL	6

AXEN(E)	1
AEN(E)	1
JE Gr. III(M)	2
JE Gr. III(E)	2
Sel. Gr. Clerk (Supv)	1
Sr. Stenographer	1
Sr. M. V. Driver	1
Attender	1
Attendant Gr. I	1
TOTAL	11

STORE OFFICER(B&C) 1

Establishment Officer	1
Head Clerk	3
Sr. Hindi Translator	1
Sel. Gr. Clerk	7
Sr. Clerk	7
Sr. Stenographer ◆	1
Stenographer	2
Clerk *	2
Record Attender	1
Duplicating Opr.	1
Peon	4
TOTAL	30

* 2 posts of Sel. Gr. Clerk have been downgraded at the level of Clerk

MAINTEINANCE PROJECT

EX. ENGINEER(M) (MP) 1

AXEN(M)	1
AEN(M)	3
JE Gr. III(M)	1
Sr. Clerk	1
AEN (E)	1
Sel. Gr. Clerk	1
Sr. Stenographer	1
Pump Operator	1
TOTAL	11

SR DY. MM 1

Dy. MM	2
AMM-I	4
AMM-II (Tech.)	4
M.Asst. (Tech.)	2
TOTAL	13

AMM-Gr. II (Depot)	2
M. Asst. (Depot)	2
Sr. Store Keeper	4
Store Keeper	5
Ward Keeper	3
Maistry	2
Store Issuer	12
M. V. Driver	1
Mazdoor	5
Khalasee	1
W/Khalasee	1
TOTAL	38

AXEN(E-EDP) 1

EDP SECTION

AEN (E)	1
JE Gr. III(E)	1
Technician Gr. I (E)	2
Technician Gr. II (instrument)	1
Tech. Gr. II (Electronics)	1
Technician Gr. II (M)	1
Supervisor Gr. I(E)	3
Supervisor Gr. II(E)	1
TOTAL	12

SAFETY OFFICER/ AXEN(E) 1

JE Gr. III(M)	1
Head Clerk	1
Sr. Stenographer	1
TOTAL	4

Personal Asst. 1

Attender	1
TOTAL	2

DY. CME 1

Sr. Stenographer Gr. I	1
Peon	1
Sr. M. V. Driver	1
TOTAL	3

ESTABL. OFFICER 1

Office Suptd.	1

TECHNICAL CELL

XEN (E)	1
AXEN (E)	1
AEN(M)	1
AEN(E)	1
JE Gr. III(M)	1
Attendant Gr. I	2
TOTAL	7

SUPDT. ENGINEER (M) 1

EX. ENGINEER(M) 1
RECEIVING/FIRE FIGHTING

Berth No. 10 Maintenance

AXEN(M)	1
AEN(M)	1
JE Gr. III(M)	1
Foreman/ JE-I (W/S)/Gen.	1
Chargeman (Fitting)	1
Fitter (HS)	3
Fitter	3
Fitter / (Struct./Reviting)	1
Diesel Fitter(HS)	2
Welder (HS)	2
Plumber (HS)	1
M. V. Driver	1
Diesel Fitter	5
Welder	1
Asst. Diesel Fitter	1
TOTAL	25

Receiving	
AXEN(M)	2
AEN (M)	1
JE Gr. III(M)	1
Foreman(M)/ JE-I(M)/MOHP	1
Foreman(E)/ JE-I(E)/MOHP	2
Asst. Foreman(E)/ JE-III(E)/MOHP	1
Sr. Operator Gr. I	10
Supervisor Gr. I(M)	4
Supervisor Gr. I(E)	3
Operator Gr. I	16
Asst. Chargeman/ Chargehand (Welding)	1
Technician Gr. I (M)	1
Technician Gr. I (E)	4
Sr. Works Clerk	3
Welder (HS)	1
M. V. Driver	2
Technician Gr. II (M)	1
Operator Gr. II	1
Operator Gr. II (Tr.)	1
Attendant Gr. I	18
Khalasee(MOHP)	44
TOTAL	118

Fire Fighting

Berth No.8 & 10

AXEN(M)	1
JE Gr. III(M)	2
Foreman(M)/ JE-I(M)/MOHP	1
Supervisor Gr. I(M)	4
Supervisor Gr. I(E)	3
Asst. Chargeman/ Chargehand	2
Supervisor Gr. II (M)	1
Operator Gr. I	13
Technician Gr. I (M)	13
M. V. Driver	2
Technician Gr. II (M)	7
Technician Gr. I (E)	3
Operator Gr. II	1
Asst. Technician (M)	6
Operator Gr. II (Tr.)	3
Attendant Gr. I	13
TOTAL	75

Site Workshop (Mech.)

AXEN(M)	1
JE Gr. III(M)	1
Supervisor Gr. I(M)	1
Supervisor Gr. I(BV)	1
Chargeman	4
Blacksmith (HS)	1
Technician Gr. I (BV)	2
Technician Gr. I (M)	5
Sr. Works Clerk	1
Technician Gr. II (BV)	2
Technician Gr. II (M)	7
Crane Supervisor	1
Crane Driver - I	3
M. V. Driver	1
Welder (HS)	1
Coppersmith (HS)	1
Springsmith (HS)	1
Turner (HS)	1
Moulder	1
Blacksmith	1
Forklift Driver II	1
Hammerman	1
Asst. Technician (M)	3
Asst. Technician (BV)	3
Asst. Machinist	1
Khalasee(MOHP)	6
TOTAL	52

EX. ENGINEER(M) 1
SHIPPING/EQUIPMENT

Shipping	
AXEN(E)	1
AXEN(M)	1
JE Gr. III(M)	1
Foreman(M)/ JE-I(M)/MOHP	1
Supervisor Gr. I(M)	3
Sr. Operator Gr. I	3
Asst. Chargeman/ Chargehand (Welding)	1
Supervisor Gr. I(E)	1
Operator Gr. I	14
Technician Gr. I (M)	1
Technician Gr. I (E)	1
Welder (HS)	1
M. V. Driver	2
Sr. Works Clerk	4
Operator Gr. II	2
Operator Gr. II (Tr.)	1
Khalasee(MOHP)	45
TOTAL	83

EQUIPMENT/HMC

AXEN(M)	1
AEN (M)	1
JE Gr. III(M) $	2
Foreman(M)/ JE-I(M)/MOHP	2
Asst. Foreman(M)/ JE-III(M)/MOHP	2
Supervisor Gr. I(M)	5
Asst. Chargeman/ Chargehand (Welding)	1
Supervisor Gr. II (M)	1
Technician Gr. I (M)	6
M. V. Driver	1
Asst. Technician (M)	3
Attendant Gr. I	10
Khalasee(MOHP)	1
TOTAL	36

Forklift Driver I	3
Forklift Driver II $	9
Asst. Fitter	2
Hammerman	1
Asst. Diesel Fitter	2
Asst. Welder	1
Asst. Painter	3
Asst. Turner	1
Asst. Machinist	1
Asst. Plumber	1
Greaser	4
Artisan Helper	16
Khalasee (W/S)	6
TOTAL	163

EX. ENGINEER(M) 1
BAINA WORKSHOP

AXEN(M)	2
AEN(M)	1
TOTAL	3

OFFICE

Sr. Works Clerk	2
Office Suptd.	1
Stenographer	1
Sr. Clerk	2
Clerk	2
M. V. Driver	2
Record Attender	1
Peon	1
TOTAL	12

OP & MTCE STAFF

JE Gr. III(M)	2
Operator Gr. I	2
Asst. Technician (M)	3
Attendant Gr. I	6
Khalasee(MOHP)	4
Foreman/ JE-I (W/S)/Gen.	1
Asst. Foreman/ JE-III(Wshop)/Gen.	6
Chargeman	5
Asst. Chargeman/ Chargehand	8
Loco Supervisor	2
Shunter	5
Fitter (HS)	7
Carpenter (HS)	3
Fitter / (Struct./Reviting) (HS)	3
Diesel Fitter(HS)	4
Welder (HS)	1
Turner (HS)	3
Driller (HS)	1
Moulder (HS)	1
Machinist (HS)	2
Miller (HS)	1
Fitter(VBR) (HS)	1
Crane Supervisor	2
Cr. Driver-II(Overhead)	1
Fitter	9
Carpenter	2
Blacksmith	1
Fitter / (Struct./Reviting)	3
Diesel Fitter	5
Welder	12
Painter	1
Spray Painter	1
Turner	2
Moulder	1
Machinist	1
Plumber	1

SUPDT. ENGINEER (E) 1

EX. ENGINEER(HL/POWERHOUSE) 1

Electrical Cell

OFFICE

AXEN (E)	2
AEN(E)	1
JE Gr. III(E)	3
JE Gr. III(M)	1
Head Clerk	1
Sel. Gr. Clerk	1
Sr. Stenographer ◆	1
Clerk	1
M. V. Driver	1
Peon	1
TOTAL	13

OP & MTCE STAFF

Supervisor Gr. I(E)	1
Technician Gr. I (E)	4
Technician Gr. II (E)	2
Asst. Technician (E)	1
Chargehand(E)	1
Wireman	2
Khalasee(Elect)	2
TOTAL	15

ELECT. MAINT.

SUB SEC. (HEADLAND)

OFFICE

AEN(E)	1
JE Gr. III(E)	1
Sr. Clerk	1
Sr. Clerk (outdoor) ◆	1
Clerk	1
M. V. Driver	2
Peon	1
TOTAL	8

OFFICE

AXEN (E)	1
AEN (E)	1
JE Gr. III(E)	2
Sr. Clerk	1
Clerk	1
M. V. Driver	2
TOTAL	8

MAINTENANCE STAFF

Asst. Foreman(Elect)/ JE-III(Elect)/PH	1
Chargehand(E)	1
Chargehand(Auto Elect)	1
Electrician	3
Fitter(Elec)	6
Wireman	7
Cable Jointer	1
Supervisor Gr. I(E)	2
Technician Gr. I (E)	6
Technician Gr. II (E)	3
Asst. Technician (E)	1
Operator Gr. II	2
Operator Gr. II (Tr.)	2
Attendant Gr. I	4
Asst. Wireman	2
Asst. Cable Jointer	1
Pump Operator	6
Khalasee(Elect)	6
TOTAL	55

SUPDT. ENGINEER (HR) 1

EX. ENGINEER(E) 1
HARBOUR

Sub-Station A

AXEN (E)	1
AEN (E)	1
JE Gr. III(E)	1
Foreman(E)/ JE-I(E)/MOHP	2
Supervisor Gr. I(E)	7
Operator Gr. I	1
Technician Gr. I (E)	8
Sr. Works Clerk	1
Technician Gr. II (E)	5
Tech. Gr. II (Electronics)	2
Technician Gr.II(Auto)	1
Operator Gr. II	2
M. V. Driver	1
Asst. Technician (E)	1
Operator Gr. II (Tr.)	1
Attendant Gr. I	1
Khalasee(MOHP)	4
TOTAL	40

Jetty Sub-Station

AXEN (E)	1
AEN(E)	1
JE Gr. III(E)	1
Electrician	1
Wireman	3
Technician Gr. I (E)	4
Sr. Works Clerk	1
Technician Gr. II (E)	5
Attendant Gr. I	7
TOTAL	24

DISCP.CELL

Sel. Gr. Clerk	1
Sr. Clerk	2
Clerk	1
Stenographer	1
TOTAL	5

General Section

Head Clerk	2
Sr. Clerk $	1
Clerk	1
Technician Gr. II (BV)	1
Record Attender	1
Duplicating Opr.	1
Peon	1
Attendant Gr. I	1
TOTAL	9

Berth No. 10 (Elect.)

AXEN (E)	1
AEN(E)	1
JE Gr. III(E)	1
Chargeman(E)	1
Chargehand(E)	2
Electrician	3
Wireman	1
Supervisor Gr. I(E)	2
Technician Gr. I (E)	4
Sr. Works Clerk	2
M. V. Driver	1
Technician Gr. II (E)	5
Asst. Technician (E)	1
Operator Gr. II (Tr.)	2
Attendant Gr. I	5
Khalasee(MOHP)	1
Pump Operator	1
TOTAL	34

ESTABL. /PAYBILL

Head Clerk	1
Sel. Gr. Clerk (Supv)	1
Sel. Gr. Clerk	4
Sr. Clerk	4
Stenographer	1
Clerk	3
Record Attender	1
Peon	1
Operator Gr. II (Tr.)	2
	18

Note - 1: ◆ Following posts marked have been created in other departments and operated in Engg. (Mech.) Department.

	Category of posts	No. of posts	Dept./Div. where created
i)	**Sr. Clerk (Outdoor)**	**1**	Traffic
iv)	**Sr. Stenographer**	**2**	CE/Vigilance (each)
	Total	**3**	

Note - 2: **$** Following post created in Engg. (Mech.) Department and operated in other department.

	Category of posts	No. of posts	Dept. where posted
i)	**JE(M)/JE-III(Mech.)**	**1**	Traffic
ii)	**Forklift Driver II**	**1**	Traffic
iii)	**Sr. Clerk**	**1**	Engg. (Civil) Dept.
iv)	**Sr. Stenographer**	**1**	PMS Division
v)	**Sr. Stenographer**	**1**	GAD/Chairman's Office
vi)	**Clerk**	**1**	MM Division
		6	