# कार्यालय आदेश/ OFFICE ORDER

## विषय/Sub:- Appointment of Transparency Officer.

In supersession to Office Order under reference No. GAD/LB(46)/2014/1097 dated 11/08/2014, Shri I. Jeyakumar, IRTS, Chairman/MPT, is hereby appointed as Appellate Authority under the RTI Act, 2005, for the effective implementation of Sec. 19 of the RTI Act, 2005. The Appellate Authority is empowered to hear appeals from a citizen who is aggrieved by the decision of the Central Public Information / Central Assistant Public Information Officer as appointed under the RTI Act, 2005 for this Port.

In supersession to Office Order dated 09/12/2015, Shri M. Guruprasad Rai, Dy. Chairman, is hereby appointed as Transparency Officer pursuant to Central Information Commission directives, for the promotion of institutional transparency within the public authority through proactive and effective implementation of the provisions of the RTI Act, 2005 and with special emphasis to section 4 of the RTI Act, 2005.

As such, CPIO(s)/CAPIO(s) may seek guidance from the Transparency Officer about disclosure norms - both in its general and specific aspects, as stipulated under the provisions of the RTI Act, 2005.

The Transparency Officer shall execute such duties as enumerated in the Job Chart (Annexure I) and his role shall be that of an interface for the Port Administration vis-à-vis the Commission as well as the general public/information seeker.

This issues with the approval of the Chairman.

(जे. बी. ढवळे) सचिव

सेवा में/To,

Shri M. Guruprasad Rai, Dy. Chairman, Mormugao Port Trust, Headland Sada.

प्रतिलिपि/c.c. to:

उप सचिव (समन्बधन)/ The Deputy Secretary (Cood.) पोत परिवहन मंत्रालय/ Ministry of Shipping, परिवहन भवन/ Transport Bhawan, पत्तहा पक्ष/ Ports Wing, 1, संसद मार्ग/1, Parliament Street,

#### नई दिल्लीन 110 001/New Delhi - 110 001.

#### प्रतिलिपि:-

- 1. अध्यक्ष के पटल हेत्/Chairman's table
- 2. उपाध्यक्ष के पटल हेत् /Dy. Chairman's Table
- 3. उप प्रबंधक (आईटी) --- कृपया हमारी वेबसाईट अद्यतन करें /Dy. Manager(I/T) -to kindly update our website.
- 4. अध्यक्ष, गोवा पत्तम तथा गोदी कर्मचारी यूनियन /The President, Goa Port & Dock Employees Union
- 5. अध्यक्ष, मुरगांव पत्त न तथा रेल कामगार यूनियन / The President, Mormugao Port & Railway Workers Union
- 6. अध्यक्ष, एमपीटी अधिकारी संघ/The President, MPT Officers Association
- 7. अध्य**क्ष**, अ.जा./अ.ज.जा. कर्मचारी कल्याम संघ/The President, SC/ST Employees Welfare Association (Shri Galatge)
- 8. अध्यक्ष, एमपीटी ओबीसी संघ/President, MPOBC Association (Shri Vernekar)

### c.c. to सभी सीपीआईओ(एस)/एमपीटी All CPIO(s)/ MPT --- for information

- 1. Secretary and CPIO for General Administration Dept.
- 2. CE and CPIO for Engineering (Civil) Dept.
- 3. FA & CAO and CPIO for Finance Dept.
- 4. TM and CPIO for Traffic Dept
- 5. Dy.CVO and CPIO for Vigilance Dept.
- 6. CME and CPIO for Engineering (Mech.) Dept
- 7. DC (i/c)and CPIO for Marine Dept
- 8. CMO and CPIO for Medical Dept.

#### MPT/Headland Sada.

#### c.c. to सभी सीएपीआईओ(एस)/एमपीटी All CAPIO(s)/ MPT --- for information

- 1. Shri U.T. Gayakwad, Dy.CAO (E&FS), CAPIO for Finance Dept.
- 2. Dr. (Mrs) Manju Khandeparkar, Dy. CMO (Gen.Duty), CAPIO for Medicial Dept.
- 3. Shri Prem Kumar, SE,CAPIO for CE Dept.
- 4. Shri G. M. Gadkar, AXEN, CAPIO for Vigilance Dept.
- 5. Shri Jerome Clement, Manager, CAPIO for Traffic Dept.
- 6. Shri S.K.S. Hegde, Dy. CME, CAPIO for CME Dept.
- 7. Shri J. Vaz, Sr. Dy. Materials Manager, CAPIO for CME Dept.
- 8. Shri Raghuvir G. Keni, SE (W/HL), CAPIO for CME Dept.
- 9. Shri Rajesh Malvankar, Establishment Officer, CAPIO for Marine Dept
- 10. Shri S.P. Mohan Kumar, Sr.Dy.Secretary, CAPIO for General Administration Dept.