



An ISO 9001-2000 PORT

**MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT
TENDER NO.CE/33/2016**

FACE SHEET TO ACCOMPANY THE TENDER DOCUMENTS

- A.1. Name and full address of the Contractor to whom the Tender Documents are issued. :
2. Whether registered with Engineering (Civil) Department, if so, class of registration. :
3. If not registered, reference to the letter of the Chief Engineer authorizing issue of the tender Documents. :
4. Date of issue of Tender Documents. :

Signature of Asst. Engineer(Accounts)

- B. 1. Name of work: “Annual Maintenance Contract for Weeding at Headland (Type ‘B’, “C” & ‘D’ quarters) for two year (June 2016 – May 2017 and for the year 2017-2018”
2. Cost of each set of Tender Documents : Rs. 2000/-
3. Date and Issue of Tender Documents : From : 19/04/2016
To 03/05/2016 upto 3.00 pm
4. Date of receipt of tender and time : 04/05/2016 at 3.00 pm
5. Amount of E.M.D. :Rs. 19,000/-
6. Date of opening of tender and time : On 04/05/2016 at 3.30 pm
- 7 a) Whether E.M.D. received : Yes/No.
b) if so, in which shape : D.D./Cash Receipt
8. Form of contract : Percentage rate
9. Whether tender received in duplicate : Yes/No
10. Whether rates have been quoted in both : Yes/No.
the tenders in words and figures.
11. Total No. of Tenders received for the work:

Asst. Engineer (Accounts)

Superintending Engineer(HL)



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO. CE/33/2016

Name of work: “Annual Maintenance Contract for Weeding at Headland
(Type ‘B’, “C” & ‘D” quarters) for two year (June 2016 – May
2017 and for the year 2017-2018”

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06. Scope of work
07. Directions to tenderers for filling in the
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Note : A printed set (vol-I) issued to the contractors contains instructions to tenderers, General & special Conditions of Contract, General Specifications forms and integral part of the tender documents

MORMUGAO PORT TRUST,
Headland, Sada.
Mormugao-403804.

CHIEF ENGINEER
Mormugao Port Trust



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO. CE/33/2016

Tender Notice No. CE/N-32/2016

Sealed percentage rate tenders in single cover system are invited from the contractors registered with the Engineering (Civil) Department (MPT) /PWD/CPWD/Railway, Central/State Govt, GSIDC etc. Unregistered contractors also can apply for tender subject to fulfilling the criteria and the condition given below:-

Sr. No	Name of work	Cost of tender document (non-refundable)	Sale of tender documents From/To
	Estimated cost of work put to tender & Class of Registration	Earnest Money Deposit	Date of opening Of tender
1.	Name of work: "Annual Maintenance Contract for Weeding at Headland (Type 'B', "C" & 'D" quarters) for two year (June 2016 – May 2017 and for the year 2017-2018"	Rs. 2,000/-	19/04/2016 To 03/05/2016 Up to 3.00 pm
	Rs. 9,37,560/- Class B2 & above	Rs.19,000/-	04/05/2016 At 3.30 pm

Requirements:

Bidder should enclose the proof of having own or undertaking for hired minimum three (3) nos. of motorized weeding machines in working condition at all times. In case any breakdown same has to replaced within 24 hours failing which Rs.500/- per hour shall be deducted or department may engage third party at contractor's risk & cost.

2. Tender documents may be obtained from the office of the Chief Engineer, Mormugao Port Trust at Headland Sada, Goa on payment of Rs.2000/- per set, which sum will not be refunded.

3. Tender documents will not be sent by Post or Courier Service.
- 4(a). The Earnest money should be lodged in the form of Demand Draft or Bankers pay order in the name of the F.A.&C.A.O./M.P.T. from any Nationalised Bank/ Scheduled Bank within the limits of State of Goa.
- (b). The EMD and the Tender document, should be put in separate sealed envelope and both the envelopes should be placed in a third envelope properly sealed. The inner envelopes should be separately marked as 'EMD' and 'Tender' as the case may be. The outer envelope shall bear the identification like:
 - (i). Tender No.
 - (ii). Description of works.
 - (iii). Bidders Name and Address and
 - (iv). Due date and time of bid opening. If the envelopes are not sealed properly, MPT will assure no responsibility for the misplacement or primitive opening of the bids submitted.
- (C). Bids if not accompanied with requisite EMD by the parties as indicated at (a) as above and in the manner described at 4(a) and 4(b) above shall be treated as invalid and shall not be opened.
5. Tenders submitted will remain open for acceptance for a period of 180 days from the date of opening of tenders
6. The entire work under this contract is required to be completed in 03 (Three) cycles within the period of four months each (as per the programme mentioned in the Schedule of Quantities) from the date of receipt of pre-acceptance letter/work order.
7. Counter conditions stipulated in completion period by Contractor will not be considered. Tenders with counter condition are likely to be rejected summarily without assigning any reason thereof.
8. Time is the essence of the contract liquidated damages for delay incompleteness of work shall be recovered at the rate of 0.5% of the contract price for week or part thereof delay subject to maximum ceiling of 5% of the contract price.
9. The tenderers are strongly advised to inspect the site of work and acquaint themselves with site conditions and quantum of work involved etc. before tendering. Further particulars can be had from the office of the undersigned at Mormugao Port Trust, Headland Sada, Goa, 403 804.

10. The tenderers must not quote counter conditions involving extra expenditure. The original tenders to be submitted should be enclosed in a sealed cover and super scribed "Tender No. CE/33/2016, Annual Maintenance Contract for Weeding (Type B, C & D type qtrs. at Headland) for two years (June 2016 – May 2017 and for the year 2017-2018)." and should be addressed to Chief Engineer, Mormugao Port Trust.
11. The tenderers complete in all respect should be placed in the tender box kept outside the cabin of Asst. Engineer (Accounts), CE's dept. upto 3.00 P.M. on due date and opened at 3.30 P.M. on the date of opening in the presence of such of the tenderers who may wish to be present.
12. Unsigned tenders will not be considered and will be rejected.
13. The Contractor should comply the provision of the Bldg. and construction workmen (Regulation of Employment and condition of service) Act 1996. The Act envisages that every contractor shall obtain registration certificate from the Registering officer if he engages 10 or more workmen for the work.
14. The tenderer should strictly note that they shall not be allowed to fill in the tender or seal the tender in the MPT premises.
15. Tenderers may please note that as per new Govt. directives successful tenders on receipt of work order shall be required to furnish the details of Bank accounts in which he/she/ they desire the e-payments to be made for cutting delays in making payments.
16. The Chief Engineer receives the right to reject any or all the tender received without assigning any reasons thereof.

CHIEF ENGINEER



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MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO. CE/33/2016

FORM OF TENDER

The Chief Engineer,
Mormugao Port Trust.

I/We _____ do hereby offer to execute the work comprised in the annexed Tender Notice "Tender No. CE/33/2016, "Annual Maintenance Contract for Weeding at Headland (Type 'B', "C" & 'D" quarters) for two year (June 2016 – May 2017 and for the year 2017-2018" in strict accordance with the instructions to Tenderers, General conditions of Contract, Specifications and Addendum to Specifications, Special Conditions of Contract etc. at the rate entered in the attached Schedule of Quantities and Rates.

2. I/We undertake to complete the work included in the Schedule of Quantities and Rates within three cycles of weeding from the date of receipt of work order. I/We also agree that this tender will remain open 180 days from the date of opening by the Trustees of Port of Mormugao. I/We have independently considered the question of the amount of loss or damage likely to result to the Trustees from the delay on my/our part in the performance of the contract and I/We agree that the liquidated damages at the rate of 0.5% of the contract price per week or part thereof delay in work subject to a maximum ceiling at 5% of the contract price represents a fair estimate of the loss likely to result from the delay.

3. I/We send herewith a sum of Rs.19,000/- (Rupees nineteen thousand only) as a deposit or earnest money as proof of my/our willingness to enter into the contract if my/our tender is accepted.

4. In the event of my/our tender being accepted, I/We agree to enter into a contract in the prescribed form with such alterations or additions thereto which may be necessary to give effect to the acceptance of this tender and such contract shall contain and give full effect to the Specifications, Schedule of Quantities and Rates attached to this tender.

5. I/We also, agree if awarded the contract that the earnest money lodged with this tender will be retained by the Trustees towards part of the Security Deposit and to make further deposit by cash/demand draft/by way of a Bank Guarantee, within **7 (Seven) days** or such extension of the period permitted by the Chief Engineer, in writing, after receipt of information that my/our tender has been accepted by the Port Trust.

6. I/We further agree, if awarded the contract, to lodge the Retention Money equivalent to 5% of the contract price of my/our tender by way of deductions from my/our bills at the rate of 10% of the gross value of work certified in each bill till the amount of 5% of the contract price is accumulated.

7. I/We hereby agree for deduction of 1% of gross value of work certified in each bill from the amount payable to me/us towards Works Contract Tax(WCST) and VAT/Education Cess or any other taxes applicable. Service Tax Registration for the bidder is mandatory. Bidder has to enclose attested copy of the Service Tax Registration certificate along with the tender. Service Tax has to be claimed extra as applicable while submitting the bills.

8. I/We have inspected the site and I am/We are fully aware of the work to be carried out while tendering for the contract.

9. I/We request that early payment of 100% of the amount of interim bills be made from time to time in advance of such bills being audited and undisputed.

10. *(A) Mine is a proprietary firm and I am the sole proprietor of the firm.
My firm is/is not registered with Registrar of firms.

Name: _____

Age: _____ Years: _____

*(B) Ours is a partnership firm and the names of all major Partners are given below.

	<u>Name</u>	<u>Age</u>
1.	_____	_____ Years
2.	_____	_____ Years
3.	_____	_____ Years
4.	_____	_____ Years

We understand and confirm that if our offer is accepted, the Contract will be entered into with the above mentioned partners only and the Trustees will not recognize or deal with any minor partners of their guardians.

*(C) Ours in a Company with liability and a copy of our Memorandum and Articles of Association will be sent for perusal upon acceptance of our offer

Proposed contract is intended to be signed by a duly constituted Attorney and original power of Attorney in his favour will be submitted for perusal immediately on acceptance of the tender.

The Contract will be completed under the Company's Common Seal.

11. The Bank Guarantee referred to in Para No5 above, will be from

** _____

12. I/We am/are registered for the purpose of Sales Tax Act, and my/our registration Certificate No. is _____.

14. The name and address of our Banker is ** _____

_____.

15. The name and address of our Banker is ** _____

16 I/we understand that the Board is not bound to accept the lowest or any tender you may receive and may reject the same (the lowest) or any other tender without assigning any reason therefore.

17 “I have read and understood the General Conditions and Specification of the work which are printed in Volume –I supplied to me by the Department which will form a part of tender and this shall remain binding on me ”.

18. My/our permanent Income Tax Account is_____.

Witness's

Tenderer's

Signature _____ Signature _____

Name _____ Name _____

Address _____ Address _____

Tel.No. _____ Tel. No. _____

Hand Phone (Mobile No.) _____

Date: _____ Date _____

** N.B. : Strike out whichever is not applicable.
Here the Name of the Bank should be stated



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO. CE/33/2016

Name of work: “Annual Maintenance Contract for Weeding at Headland
(Type ‘B’, “C” & ‘D” quarters) for two year (June 2016
– May 2017 and for the year 2017-2018”

APPENDIX - I

The following Clauses shall be read in conjunction with respective clauses of General Conditions of Contract.

GENERAL CONDITIONS OF CONTRACT

Clause No.	Description
11(1)	Amount of initial security and time Five percent of the contract price and 18 months.
38	Period for commencement from the Chief Engineer’s orders. 7 days or as directed
40	Contract period 12 Months. Three cycles of weeding.
43	Amount of liquidated damages. Calculated at 0.5% value of the contract per week of seven days, or part thereof subject to a ceiling of 5% value of the contract.
45(1)	Period of maintenance. Not Applicable.
54(1)	Percentage of retention from each running account bill 10%.
54(1)	Limit of Retention Money 5% value of the contract.
54(1)	Total initial Security Deposit and Retention Money. 10% value of the contract.
54(1)	Minimum amount of interim Certificate. 40%, 30% and 30% of quoted amount after successful completion of each cycles of weeding respectively.
54(4)	Time within which payment to be made after contractor’s submission of the bill. 100% within 20 days of submission of bill in quadruplicate certified by concerned official provided the bill is based on joined measurement.

69	Mobilization Advance.	Not applicable to this contract.
69	Interest rate on mobilization advance.	Not applicable to this contract.
69	Mode of recovery of mobilization advance	Not applicable to this contract.
70	Variation in price of labour and materials.	Not applicable to this contract.
66 General Condi- -ons	Arbitration clause of General Conditions	Not applicable to this contract.
Clause nO 13,14 & 15 of GCC.	Minimum amount of third party insurance.	5% of contract value

Dated this _____ day of _____ 2016
Signature _____ in the capacity of _____
_____ duly authorized to sign tender for and on behalf of
_____.

(IN BLOCK LETTERS)

NAME OF THE TENDERER & ADDRESS:

Witness: _____

Occupation: _____



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO. CE/33/2016

“Annual Maintenance Contract for Weeding at Headland
(Type ‘B’, “C” & ‘D’ quarters) for two year (June 2016 – May
2017 and for the year 2017-2018”

ADDITIONAL SPECIAL INSTRUCTIONS

1. Weeding to be done by uprooting small vegetation/cutting of wild grown plants, bushes etc. and cutting the grass. Including removal of Creepers grown along compound walls, and other structures and sides of roads and drains etc.
2. Weeding to be carried out in the area of type B, C, D quarters, Secondary school, HOD enclave, Auditorium & Museum, Signal Station, Sea View road area, STP surrounding and should be kept free of shrubs, weeds, bushes, plants etc. entire contract period.
3. The weeding to be commenced within 7 days after receipt of work order or as directed and to be completed within the specified period for each cycle of weeding. Total three cycles of weeding in the contract period.
4. Any damages to the Port property, trees, lawns and garden etc. caused during the weeding operations shall be made good by the contractor, free of cost.
5. The work shall be carried out without disturbing the operation of Port or other agencies working in the area.
6. Measurements

The quantities provided for in the Schedule of Quantities and Rates are only approximate and are given to provide a common basis for tendering. The actual quantity may differ from those provided for in the Schedule in view of the complexity of the work. The contractor shall make a proper assessment and quote accordingly for the entire work in lump sum basis.

7. Any lapses from the contract obligation for not attending the work properly necessary penalties will be imposed as stated below.
 - i. For Non-removal weeded out material, Rs.1,000/- per lot.
 - ii. No payment for the particular zone for work not carried out satisfactorily.
 - iii. Disposing by putting fire the weeded material on each occasion Rs. 1,000/-.
 - iv. Minimum three weeding machines are to be deployed throughout the contract period failing which Rs.500/- per hour or work will carried out at contractor's risk & cost.
8. The entire work should be completed as per prescribed cycles of weeding. The Tenderer shall also submit detailed programme for the timely completion of work.
9. The Tenderer's supervisory staff shall be fully experienced in the type of work to be carried out under their supervision and days work progress, strength of labour engaged to be informed at Headland site office.
10. As a statutory requirement, the contract shall take all measures of safety against fire hazard.
11. Conditional tenders are liable for rejection.
12. The tenderer shall inspect the site and fully study the work involved vis-à-vis the specifications, etc. before tendering for the work.
13. After completion of days work /contract period the contractor shall clean, clear the work site to the satisfaction of the Chief Engineer or his site representative., the weeded material shall be disposed in the manner and as stated in the Bill of Quantities.
14. The contractor and his workers/agents shall be required to obtain from MPT and display a Photo Identity Card during entry, stay and exit from the Port security areas guarded by CISF personnel.
15. Contractor shall provide all necessary tools and plants and safety devices, first aid kit etc. to workmen, as required till the entire work is completed.
16. Contractor or contractor's authorized representative shall be available at work site during the work period till the entire work is completed so as to attend to the work as well as to take care of his workmen against snake bites, fire hazard etc.

17. Volume -I comprising of instructions to tenderers, General and Special conditions, General Specification etc. of Mormugao Port Trust will be considered as a part of tender.

18. Contractors may submit the following information in order to refund the EMD's/BG's/Security Deposits/Retention and payments of bill etc.

- i. Name of Bank.
- ii. Place.
- iii. Account Number.
- iv. Type of Account.
- v. PAN
- vi. EPF No.
- vii. ESI No.

19. Witness of Labour Wages

Witness of Labour wages by the representative of Chief Engineer is mandatory accordingly Contractor has to fix the place, date & time of wage disbursement to the labours and should get certify that " It is certified that the labours wages has been witnessed by the undersigned" on the wage/register itself. Witnessed and certified Xerox copy of Wages Register to enclosed alongwith each bill otherwise bill will not be considered for payment.

20. In order to witness, the labour payment, Contractor has to give in writing location of payment and the day of payment as per Port working days.

CHIEF ENGINEER



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT
TENDER NO. CE/33/2016

Annual Maintenance Contract for Weeding at Headland (Type 'B', "C" & 'D" quarters) for two year (June 2016 – May 2017 and for the year 2017-2018”

SPECIAL CONDITIONS OF CONTRACT

1. The entire area is divided into seven zones.
 - i. The work is to be completed in **THREE** cycles for the period specified in the BOQ with respect to zones shown on the drawing. Contractor shall get the work certified zone wise. However the entire area shall be completed within a period of **THREE months** for each cycle and to be maintain for the period of one month i.e. complete period of weeding cycle shall be four months. Any delay for completion for the cycle will attract the penalty in the form of L.D.
 - ii. Weeding to be carried out manually and also by weeding machine. The complete weed out has to be followed in the possible terrain. However in the difficult terrain weeds have to be cut and left out the maximum height of 3". No payment will be considered for the particular zone if work is not carried out as specified.

Possible Terrain – Soft Soil area
Difficult Terrain – Rocky & hard ground area.
 - iii. Weeded out material to be removed within one day from the date it has been cut.
2. Following penalty clauses will be applicable.
 - i. For Non-removal of weeded out materials/debris (within one day of site verbal or written instructions/order given) as directed/instructed from time to time, Rs.1,000/- per heap will be deducted (no spreading of weeded debris/ heap is allowed),
 - ii. In the particular zone if weeding work not carried out as per specification, Rs.10/m² will be deducted,
 - iii. Putting fire for weeded material on each occasion Rs. 2,000/-per heap will be deducted.
 - iv. Liquidated damages will be levied if the weeding work is not completed within the specified period for each zone as specified above.
 - v. Non deploy of three minimum machines Rs.500/- per hrs or enagaging third party with the risk & cost of contractor.

CHIEF ENGINEER



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT
TENDER NO. CE/33/2016

Annual Maintenance Contract for Weeding at Headland (Type 'B',
"C" & "D" quarters) for two year (June 2016 – May 2017 and for the
year 2017-2018"

SCOPE OF WORK

1. Weeding all type of vegetation and cutting of all unwanted plants, shrubs as directed etc and transporting the debris to the pit as indicated and directed.
2. Clearing and transportation of removal weeded materials within a lead of 3 km. within a day.
3. Work to be carried out in three cycles of weeding however contract is for 12 months.
4. Each cycle of weeding period is for three months and to be maintaining in weeded condition for next one month i.e. each weeding cycle has total four months.



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT
TENDER NO. CE/33/2016

“Annual Maintenance Contract for Weeding at Headland (Type ‘B’,
“C” & ‘D’ quarters) for two year (June 2016 – May 2017 and for
the year 2017-2018”

DIRECTIONS TO TENDERERS FOR FILLING
THE SCHEDULE OF QUANTITIES & RATES.

1. Tenderers are required to fill in their percentage rate at the end of the Schedule of Quantities & Rates, in the space provided for the purpose and unless this is done, their tender will not be considered. Only one percentage rate on all Rates of Schedule of Quantities & Rates shall be named.
2. The Percentage Rate inserted shall hold good for all works under this contract, without reference to quantity or location of the work or the variation in the estimated quantity.
3. Quantity of each item of work mentioned in the Schedule should be noted and the item rate worked out carefully, having regard to the specifications before submitting the tender, as no variation in rates etc. will be allowed on any ground such as mistake or misunderstanding etc. after the tender has been submitted. The percentage rate, above or below the Schedule/Estimated rate, indicated at the end of the Schedule of Quantities & Rates, will apply to each item, of the tender and any excess in the item that may be directed to be executed by the Chief Engineer.
4. Tenderers are requested to note that though the contract is for item rate, they are required to add or deduct the amount due to this percentage, as the, case may be and work out the final figures(amount of their tenders), at the end of the Schedule of Quantities & Rates.
5. The percentage Rate should be legibly written in figures as well as in words, in the space provided for Erasures or corrections in figures or in words, without Tenderers initials, will render the tender liable for rejection.

CHIEF ENGINEER



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ENGINEERING (CIVIL) DEPARTMENT
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Annual Maintenance Contract for Weeding at Headland (Type 'B',
"C" & 'D' quarters) for two year (June 2016 – May 2017 and for the
year 2017-2018"

SCHEDULE OF QUANTITIES AND RATES

Sr. No	Description of work	Unit	Rate	Amount Rs. P.
1.	2.	3.	4.	5.
1.	Weeding various types of weeds/unnecessary vegetations etc with help of weeding machine, cutting /chopping of all types of wild growth, plants, removing of creepers from walls/compound walls etc upto the height of 5 cm to 8cm from the ground, and transporting and disposing off weeded debris from time to time throughout the above mentioned period as mentioned below / as directed and maintain the weeded areas (As shown in the enclosed drawing) in such a way that the growth shall not be more than 5cm to 8cm from the ground level in the weeded area as directed, ensuring there is no weeds more than above mentioned height in the area during the below mentioned period of cycles and throughout the contract period and handing over these area to the department in complete weeded condition at the time of completion of work, including taking away weeded debris and disposing off by transporting away at short notice / burying the same in the excavated pit or open area from time to time that is every	Lump sum	--	4,68,780.00

<p>day as directed by Chief Engineer or his representatives. In any condition and under any excuse no fire shall be set/put to burn the removed dry weeds or dispose off the weeded debris/heaps by spreading/ scattering, and violating this condition these shall invite imposing of penalty and it may affect the mode of payment according to the conditions. All tools, plants, labour and materials, Mechanically / fuel operated heavy duty weeding machines (minimum 3nos) safety equipments, transportation etc complete. (Details area pl refer Add. Sp. Instructions) Approx. 1,80,300sqm</p>			
<p>Mode of payment: 1) 40%, of the quoted amount shall be paid for weeding out as specified above from June. 2016 to Sept. 2016, after completion of total areas weeding, transporting and disposing off weeded debris from time to time throughout the above mentioned period as directed. 2) 30%, of the quoted amount shall be paid for weeding out as specified above from Oct. 2016 to Jan. 2017 only after completion of total areas weeding, transporting and disposing off weeded debris from time to time throughout the above mentioned period as directed. 3) 30%, of the quoted amount shall be paid for weeding out as specified above from Feb. 2017 to May 2017 only after completion of total areas weeding, transporting and disposing off weeded debris from time to time throughout the above mentioned period as directed. Note: Penalty will be imposed as mentioned below for non</p>			

	<p>compliance, and accordingly amount shall be deducted from the bills.</p> <p>i. For Non-removal of weeded out materials/debris (within one day of site verbal or written instructions/order given) as directed/instructed from time to time, Rs.1,000/- per heap will be deducted (no spreading of weeded debris/ heap is allowed).</p> <p>ii. In the particular zone if work not carried out as per specification, Rs.10/m²</p> <p>iii. Putting fire for weeded material on each occasion Rs. 2,000/- per heap will be deducted.</p> <p>iv. Non deployment 3 machines Rs. 500/-per hrs. or engaging third party at risk & Cost.</p> <p>v. Liquidated damages will be levied as per the Printed set (Vol-I) issued if the weeding work is not completed within the specified period for the Cycle.</p>			
2.	<p>Description of work, Mode of payment and Penalties similar as specified above but for the work to be carried out for the year 2017-18.</p> <p>Note: This Item may or may not be carried out but quoted amount shall be considered for evaluation prior to award of work.</p>	Lump sum	--	4,68,780.00

Total Rs.9,37,560/-

Note:

1stCycle : (June-Sept' 2016) : 40% payment of the tender Quoted amount will be made after complete removal and disposal of weeds and cleaning the area.

2ndCycle : (October'16- Jan'17) : 30% payment of tender Quoted amount will be made after complete removal and disposal of weeds.

3rdCycle : (February'17- May'17) : 30% payment of tender Quoted amount will be made after complete removal and disposal of weeds.

TOTAL AMOUNT OF TENDER INCLUSIVE OF S.T. & G.T.(excluding service tax) "A" =9,37,560/-

1. ADD _____ %(in figures)
IN WORDS _____
Over the above amount at "A" ie. Rs. _____

OR

1. DEDUCT _____% (IN FIGURE)
In words _____
From the above amount at "A" ie. Rs. _____

2. Total quoted tender amount inclusive of sales and General Taxes in words
Rupees _____ only

TENDERERS SHOULD SCORE OUT EITHER "ADD" OR "DEDUCT" AS THE CASE MAY BE

NOTES:

1. Tenderers should score out either "ADD" or "DEDUCT" as the case may be
2. Tenderers are advised in their own interest to inspect the site before tendering.
3. The quantities given above in the schedule of quantities and Rates are approximate and are furnished for the guidance of the tenderers.

Witness's : _____
Signature _____
Name : _____
Address: _____

Tel No. _____
Date: _____

Tenderer's _____
Signature _____
Name _____
Address: _____

Tel No. _____
Mobile No. _____
Date: _____

Form of Performance guarantee / Bank guarantee bond.

In consideration of the Board of Trustees of Mormugao Port Trust (hereinafter called "The Board") having offered to accept the terms and conditions of the proposed agreement between Board and(hereinafter called " the said contractor(s)" for the work.....(hereinafter called "the said agreement") having agreed to production of an irrevocable Bank Guarantee for Rs.....(Rupees.....only) as a security/guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement.

1. We.....(hereinafter referred to as the "Bank") hereby undertake to (indicate the name of the Bank)
Pay to the Board an amount not exceeding Rs.....(Rupees.....only)
y) on demand by the Board.
2. Wedo hereby undertake to pay the amounts due and payable(indicate the name of the Bank)under this Guarantee without any demur, merely on a demand from the Board stating the amount claimed is required to meet the recoveries due or likely to be due from the said Contractor(s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this Guarantee shall be restricted to an amount not exceeding Rs.....(Rupees.....
.....only).
3. We, the said Bank, further undertake to pay to the Board any money so demanded not withstanding any dispute or disputes raised by the Contractor(s) in any suit or proceeding pending before any Court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under, and the Contractor(s) shall have no claim against us for making such payment.
4. We..... further agree that the Guarantee herein contained shall(indicate the name of the Bank) remain in full force and effect during the period that would be taken for the performance of the said agreement, and it shall continue to be enforceable till all the dues of the Board under or by virtue of the said agreement have been fully paid, and its claims satisfied or discharged, or till the Engineer-in-charge on behalf of the Board, it certifies that the terms and conditions of the said agreement have been

fully and properly carried out by the said contractor(s), and accordingly discharges this guarantee.

5. We..... further agree with the Board that the Board (indicate the name of the Bank) shall have the fullest liberty without our consent, and without effecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers excisable by the Board against the said contractor(s),and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall be relieved from our liability by reason of any such variation or extension being granted to the said contractor(s) or for any forbearance, act of omission on the part of the Board or any indulgence by the Board to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision have effect of so relieving us.
6. This Guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s).
7. We..... lastly undertake not to revoke this Guarantee except with (indicate the name of the Bank) the previous consent of the Board in writing.
8. This Guarantee shall be valid up tounless extended on demand by the Board. Notwithstanding anything mentioned above, our liability against this Guarantee is restricted to Rs.....(Rupees.....), and unless a claim in writing is lodged with us within six months of the date of expiry or extended date of expiry of this Guarantee all our liabilities under this Guarantee shall stand discharged.

Dated the.....day of.....for
..... (indicate the name of the Bank)

VENDOR REGISTRATION FORM

1.	Name of the Organization	:	
2.	Address (In Detail)	:	
3.	Telephone Number	:	
4.	E-Mail Id	:	
5.	Permanent Account Number (PAN)	:	
6.	Bank Name	:	
7.	Bank Branch Address (In Detail)	:	
8.	Bank Branch Code	:	
9.	Bank Account Number	:	
10.	Bank Account Type	:	
11.	Magnetic Ink Character Recognizer (MICR)	:	
12.	Tax Identification Number (TIN)	:	
13.	Service Tax Registration Number	:	
14.	Service Tax Registration Code	:	
15.	CST Registration Number	:	
16.	Employee Provident Fund (EPF) Registration Number	:	
17.	Employee State Insurance Scheme (ESIS) Registration Number	:	
18.	IFSC Code	:	