



An ISO 9001-2008 PORT  
ISPS CODE Compliant

**MORMUGAO PORT TRUST  
ENGINEERING (MECHANICAL) DEPARTMENT  
MATERIALS MANAGEMENT DIVISION  
MENEZES BRAGANZA ROAD, P.B.No.: 170, BAINA  
VASCO-DA-GAMA-GOA-403802**

[Phone No.: 2512721, 2594507, 2594520, Fax: 0832-2514899]  
WEBSITE: www.mptgoa.com

The Materials Manager Mormugao Port Trust, Baina, Vasco-da-Gama, invites quotation in the tender form hereunder super scribed as quotation No. **MM/SS(E)/080** due on **15/06/2016** 15.00 hrs for the supply of materials detailed below: subject to terms and conditions therein.

**Note:**

1. M/s Superhouse Limited, Unnao
2. M/s Acme Fabrik Plast. Co. Gwalior
3. M/s Bata India Limited, Gurgaon.
4. M/s Mallcom (India) Ltd., Kolkata
5. M/s Arvind Footwear Pvt. Ltd., Ahmednagar.
6. M/s Liberty Shoes Ltd., Karnal
7. M/s Super Tannery Ltd. Kanpur
8. M/s Walker Footwear Industries Ltd. Pune
9. M/s Arya Fire & Safety, Kanna

**Note:** In addition to the above tenderers, other tenderers who meet the pre-qualification criteria of the tender are also eligible to quote against this tender by downloading the Tender documents from our website.

Date: 25-05-2016

**Materials Manager (i/c)**

**MORMUGAO PORT TRUST  
ENGINEERING (MECHANICAL) DEPARTMENT  
MATERIALS MANAGEMENT DIVISION**

Ref. No:

Date: 25/05/2016

To,

\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

**Last date and time of submission of tender: 15/06/2016 on or before 15.00 hrs.**

**Sub: Supply of Electrical Safety Shoes Low Ankle (Derby type) - 155 pairs.  
Ref: Tender No MM/SS(E)/0080 due on 15/06/2016 at 15.00 hrs.  
EMD : NIL**

You are requested to furnish sealed tenders in the **two cover system** superscribed (1) **TECHNO COMMERCIAL (un-priced) OFFER IN COVER-I** (marked in blue ink) and the other superscribed (2) **PRICE OFFER IN COVER-II** (marked in red ink) Both covers shall be superscribed as above.

Cover marked "Techno Commercial Offer" Cover –I shall contain complete & detailed technical specifications and commercial terms and conditions such as taxes, duties, freight, insurance, discount, price variation clause and any other conditions but excluding the price and should be submitted along with Earnest Money Deposit.. Commercial and technical deviations if any should be clearly spelt out. The Cover –II marked "Price offer" should contain **only the prices** without any conditions. Incase the cover marked "Techno commercial offer" contains prices and the cover marked "price offer" contains any conditions other than the price, the offer will be rejected.

Cover marked - I "Techno Commercial offer" shall be opened on due date at 15.30 hrs. in the presence of authorised representatives of the tenderer's who choose to be present at the time of opening. Their cover marked II (Price Offer) will be opened only after receipt of clarification of all Technical Specifications and Commercial deviations.

Tenders should be kept valid for a minimum period of 90 days from the date of opening and shall conform to the general terms and conditions of contract attached.

**The administration reserves the right to reject any or all tenders or accept any tender wholly or in part without assigning any reason whatsoever.**

**MATERIALS MANAGER(i/c)**



**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**

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**Instructions to Tenderers**

**GENERAL**

1. **Only** manufacturers or their dealers with experience **are eligible to apply for this tender.**
2. The tender reference & due date should be superscribed on the envelope and the same should be forwarded to the Materials Manager, Mormugao Port Trust, in duplicate, so as to reach him **not later than 15.00 hrs. on due date.** Tenders received after the due date will not be considered for opening. **Tenders received before the last date and time will be opened at 15.30 hrs. on due date** in the presence of the tenderers or their authorised representatives who may choose to be present.
3. The prices should be quoted item wise separately. Prices quoted on lumpsum basis (i.e. for all the items taken together) will not be considered and the offer is liable to be rejected.
4. Offers should not contain any sort of conditional discounts based on quantity or value of order. Offers containing such conditional discounts will be rejected.
5. The prices should be valid for part quantities also.
6. We are not entitled for “C” or “D” forms. As such full C.S.T. will be applicable. Any statutory changes in taxes can be considered only if these changes occur within the contractual delivery period.
7. The Excise duty quoted should be firm and not vary with changes in the turnover limits of a company. However, statutory changes in the Excise Duty made by the Government either in the Budget or otherwise can be considered only if these changes occur within the contractual delivery period. Whatever Excise duties are payable, documentary evidence should be produced along with the bill, otherwise the bill will not be settled.
8. The Tender Conditions, Conditions of Contract and the Tender Form attached should be signed and submitted along with "Techno Commercial Offer" - Cover I in acceptance of all the terms and conditions mentioned therein. In case this is not done the tender is liable to be rejected.
9. The offer submitted should satisfy all technical specifications in the attached Annexures, else the offer is liable to be rejected.
10. If the offers are found to deviate from our commercial terms & conditions and technical specifications they are liable to be rejected.

11. All documentary evidence and information requested should be furnished along with your offer without fail.
12. Please note that the Port does not extend any concession such as exemption in payment of EMD, Security Deposit, price preference etc to small scale industries registered with the NSIC.
- 13. TENDERS SHOULD BE SEALED, IN TWO COVER SYSTEM BOTH THE COVERS MUST BE SEALED. IN CASE THE TWO COVERS ARE INSERTED IN THE THIRD COVER, ALL THE THREE COVERS MUST BE SEALED. TENDERS RECEIVED WITHOUT BEING SO SEALED WILL BE REJECTED OUTRIGHT.**
14. The Administration reserves the right to reject any tender in part or in whole without assigning any reason for doing so.

**MATERIALS MANAGER(i/c)**

**NOTE: The above format should be attached to your offer duly signed and stamped failing which your offer will be considered as incomplete and liable for rejection. Further, ensure that every page is signed and stamped.**

**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**

**Tender Conditions**

**I. DOCUMENTARY EVIDENCE & INFORMATION TO BE SUBMITTED  
ALONGWITH YOUR OFFER.**

1. (a) Detailed list of facilities available for undertaking the job must be furnished alongwith your offer. The details of your organisation as regards to managerial and other staff available should also be furnished. The detailed list of facilities available for testing should also be indicated.  
(b) Photostat copies of orders executed/in hand for supply of tendered items or supply of items with similar specifications should be furnished. The order copies should be complete in all respects.
2. (a) Name and address of your local representative/authorised dealers who will co-ordinate the supplies should also be indicated in your offer.  
(b)The certificate confirming the above must be furnished with your offer, failing which your offer will not be considered.
3. **PERFORMANCE REPORTS:-** Tenderers who have not supplied tendered items or items similar to the tendered items to this Port in the past must furnish Performance reports from their reputed customers for orders executed similar to our requirement. The performance reports should indicate clearly the period for which the tendered items have been put to use and found to be working satisfactorily. In the absence of such reports their offers are liable to be rejected.

**II. MAJOR CONDITIONS:**

4. **SECURITY DEPOSIT:** Within 14 days of acceptance of the tender, the successful tenderer will have to effect a Security deposit equal to 5% of the value of the order by Demand Draft or by Bank Guarantee from a Scheduled Bank. The Demand Draft should be drawn in favour of the Financial Advisor and Chief Accounts Officer, Mormugao Port Trust, Goa payable at Mormugao Harbour/ Goa. However, in case the Security Deposit is furnished by way of Bank Guarantee the same should be valid for a minimum period of 12 months from the date of receipt of order. **In case the supplies are delayed the Bank Guarantee should be extended for a further period as required.**
5. **PERFORMANCE GUARANTEE :** In addition to the deposits specified in clause 4 and 5 above, the successful tenderers will be required to effect a further deposit of an amount equal to 10% of the value of the accepted tender as Performance Guarantee for 12 months from the date of supply . The same may be furnished by Demand Draft or Bank Guarantee. In case the Performance Guarantee is furnished by way of Bank Guarantee the same should be valid for a minimum period of 18 months from the date of supply which includes the claim period.

6. **PRICES:** The prices should be quoted on **F.O.R. destination basis** inclusive of taxes, duties, packing/forwarding, freight, insurance and other incidentals and should remain firm till completion of supply. The tenderers shall fill in the **PRICE SCHEDULE** attached as per Annexure II and submit it in Cover II. The Techno Commercial Schedule indicating the percentage of taxes/duties etc. but without indicating the price as per Annexure I, should be submitted in Cover –I .
8. **DELIVERY :-** The material should be dispatched positively within **6 weeks** from the date of receipt of our order.
9. **TRANSPORTATION:-** The materials should be despatched by Road transport, duly packed and insured, through any reliable Transport Co. as will be indicated by us. The material should be despatched and consigned to the Materials Manager, Mormugao Port Trust, Baina, Vasco-da –Gama, Goa on freight “Paid”/door delivery “basis.”
10. **PAYMENT TERMS:** The payment terms will be 100% within 30 days of receipt of materials along with the Inspection Certificate or bills whichever is later.
11. **INSPECTION:** The materials will be inspected by our engineers at our site. (Refer special terms & conditions Annexure 'B').
12. **PACKING:** The materials should be suitably packed to withstand the hazards of transportations.
13. **LIQUIDATED DAMAGES:** Supply schedule as per order should be strictly adhered to. In the event of delay in supplies, Liquidated Damages at 1% of the total basic value of the undelivered quantity will be levied per week or part thereof of delay. The total Liquidated Damages shall however not exceed 10% of the total basic value of the order. The total value here means the total value of the order exclusive of excise duty, taxes etc. **The date of despatch of material from your works will be considered as date of delivery for the purpose of Liquidated Damages.**
14. **FORCE MAJEURE & EXTENSION IN DELIVERY PERIOD:** In case of failure to deliver the goods in time which shall have arisen due to war, insurrection, restraint imposed by the Government Act or Legislation or other Authority, accident, strike, riot, lock-out or unforeseen events beyond human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of time, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser the occurrence of any cause as aforesaid which will or might affect the performance of the contract within a reasonable time. Requests for extension received after expiry of the delivery schedule will not be entertained.
15. **The Permanent Account Number (PAN) (Income Tax), Bank A/C No. , Type of Account, Name & Branch address, MICR /IFSC code of Bank should be mentioned in your covering letter.**
16. **VALIDITY:** The price offers should be valid for a minimum period of 90 days from the date of opening of the tender.

- 17 **JURISDICTION**: In case of any dispute, the jurisdiction will be GOA only.
- 18 If any deviations are observed in the above specified conditions, the tender is liable to be rejected.
- 19 **EXCISE DUTY**: The quantum of Excise duty applicable will not be considered for evaluation of the tender, wherever the Port is eligible for CENVAT credit. The manufacturers should confirm that they will produce the Tax invoice alongwith the supplies and in case of dealers, they should be registered with the Excise authorities and should confirm that they will produce Tax invoice in their own name to enable Port avail CENVAT credit. In case they are unable to provide Tax invoice as above, required by the Port to avail CENVAT credit, their offer will be evaluated including the Excise Duty component. Also, tenderers who agree to furnish Tax invoice as above in their offer but fail to produce the same at the time of supply, the amount towards Excise duty component will be deducted from their bill.

**We hereby certify that we agree to all the above tender conditions of contract attached to the tender.**

Name :

M/s.

**SIGNATURE & SEAL OF THE TENDERER**

NOTE: The above format should be attached to your offer duly signed and stamped failing which your offer will be considered incomplete & liable for rejection. Further ensure that every page is signed and stamped.

TECHNICAL SPECIFICATIONS

Tender No.MM/SS(E)/080 due on 15/06/2016

**Electrical Safety Shoes Low Ankle(DERBY TYPE)**

Electrical safety shoe with electrical shock resistance upto 11KV, black leather upper, PU sole, double density and with Fibre Toe Cap. Full shoe as per IS:15298:Pt-2:2011 with ISI/CE mark.

MATERIALS MANAGER (i/c)

We hereby agree to all the above Technical Specifications.

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**Signature and Company Seal of the Tenderer**

**NOTE** : The above Technical Specifications should be attached to Cover-I of your offer duly signed & stamped, failing which your offer will be considered as incomplete and liable for rejection.



SPECIAL TERMS AND CONDITIONS

Tender No.MM/SS(E)/080 due on 15/06/2016

1. Only **manufacturers** or their dealers should quote against this tender.
2. Tenderers should offer only one model of shoe and submit **samples of shoes in pairs** along with Cover I. The sample pair should be tagged indicating clearly brand name/Article number. The offers without samples of shoes in pairs will be rejected outright.
3. The administration reserves the right to select samples based on their shape/design of shoes. The decision of the Selection Committee as regards selection of samples will be final and binding on the tenderer.
4. Packing: The packing of each pair of shoes shall be in a separate box indicating the size of the shoe.
5. SIZES: The sizes of safety shoes shall be as per standard Bata sizes varying from size no.5 to 11. **These sizes will also include safety shoes for SIX lady employees. You should submit a catalogue of the safety shoes for ladies offered by you.**
6. The shoes offered should be Electrical shock resistant upto 11KV. The tenderer will have to furnish a Test Certificate for high voltage test (11KV) along with supplies.
7. INSPECTION: We reserve the right to test the shoes for confirmation to IS: 15298: Pt-2:2011 specifications. The shoes will also be inspected at our stores on receipt by us. In case the supplies do not match with the original sample and do not confirm to the technical specifications as per IS: 15298: Pt-2:2011/ CE, the entire lot will be rejected.
8. In the event of placement of order one odd (single) from the selected sample (with us) may be collected from us for the purpose of bulk production. The same is to be returned back to us at the time of supply.
9. The tenderers should agree to all our technical specifications, tender terms and conditions in toto, else their offer will be rejected.
10. QUANTITY: The tendered quantity is our approximate requirement. The quantity, however, may vary by  $\pm 10\%$  depending upon the actual requirement.
11. MARKING : Each sole shall be marked clearly indicating 'trade mark' , 'size number' and 'batch/code' number and the full shoe should be IS:15298:Pt-2:2011/CE marked with a permanent marking.

**MATERIALS MANAGER (i/c)**

**We hereby agree to all the above special tender terms in addition to all other tender terms and conditions of the tender.**

\_\_\_\_\_  
**Signature and company seal of the tenderer.**

**NOTE :** The above format should be attached to your offer duly signed & stamped, failing which your offer will be considered as incomplete and liable for rejection.

TENDER NO. [MM/SS\(E\)/080 DUE ON 15/06/2016](#)

## **PREQUALIFICATION CRITERIA**

- The tenderers should submit atleast one order copy pertaining to last three years for having supplied Electrical Safety Shoes similar to our requirement of value exceeding Rs 60,000/- in order to qualify for this tender.
  
- Only manufacturers/dealers of manufacturers having IS 15298: Pt-2:2011/ CE licence will be considered for this tender. The tenderers should submit a copy of their valid license alongwith the offer.

MATERIALS MANAGER (i/c)





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**MATERIALS MANAGEMENT DIVISION**

**PRICE SCHEDULE**

**COVER - I I**

OFFER NO. \_\_\_\_\_ DATE: \_\_\_\_\_

TENDER NO. **MM/SS(E)/080 DUE ON 15/06/2016**

Sr. No	Description	Qty.	U/ Rate (Basic) Rs	E.D Rs.	CST Rs.	VAT Rs	P.F Rs.	Freight Rs.	Insurance Rs.	Others Rs.	TOTAL FOR DESTINATION PRICE Rs (a+b+c+d+e+ft+g+h)	Brand/ Model
			(a)	(b)	(c)	(d).	(e)	(f)	(g)	(h)		
1.	Electrical Safety Shoes L/A (Derby type)  IS:15298:Pt2:2011 /CE marked	155 pairs										

- The tenderers are requested to fill up the above details and submit the same in cover - I I
- Offers not given in above format are liable to be rejected.
- ED-Excise Duty                      CST-Central Sales Tax,                      P/F- Packing & Forwarding  
VAT – Value added Tax.

Date:

Name, Signature & Seal of the Tenderer