

**MORMUGAO PORT TRUST**  
**MARINE DEPARTMENT**

Ref. No.: DC/S-21/2016/712

Date: 24<sup>th</sup> June,2016

**C I R C U L A R**

**SUB: ARRANGEMENTS FOR CONTACTING MARINE DEPARTMENT  
OFFICIALS IN CASE OF EMERGENCIES DURING MONSOON PERIOD.**

In case any Port users require to contact the Marine Department in case of an emergency during the monsoon season, they may contact the following duty Pilots of the Marine Department who will be on duty round-the-clock as per the berthing programme:

	<b><u>MOBILE NO.</u></b>
Capt. Vijay Kumar (H3)	9822486524 / 9527246251
Capt. Manish Tandon (H4)	9822102661
Capt. Rajiv Raturi (H5)	9075088789
Capt. Rajat Kishore (P4)	9112010709
Capt. Shaji Ummer (P5)	8805599327

During working days (from 0900 to 1300 hrs and from 1400 to 1700 hrs)

	<b><u>MOBILE NO.</u></b>	<b><u>BSNL</u></b>	<b><u>EPABX</u></b>
Deputy Conservator (i/c)	9822102659	2521150(O)	2594801(O)
Harbour Master (i/c)	9822486524	2521152(O)	2584803(O)

During Holidays and Off-office hours

Deputy Conservator (i/c)	9822102659	2521872(R)	2594848(R)
Harbour Master (i/c)	9822486524	-	2594861(R)

All Pilots, D.C., H.M., Signal Station, Port Crafts, Pilot Control Room are provided with VHF network and can be contacted either on Channel 16 or 12. Some of the local agents in Vasco have their own VHF network and in case of an emergency, they can contact any of the above mentioned staff of the Marine Department. If a particular agent does not have the VHF equipment, he may make use of the other agents' equipment to contact the Signal Station over the VHF.

Besides the above arrangements, **Signal Station** can be contacted on **Tel. No. 2594807, BSNL Tel./FAX No 2520184/2522868, Mobile no. 9822101853** round-the-clock who in turn can pass messages to the Marine staff on VHF, Mobile or BSNL telephone or EPABX system.

**Pilot Room** can be contacted on Tel.No.2594831 or VHF Channel 12. **Central Fire Station** can be contacted on Tel.no.2594811 or BSNL Tel.No.2521300 or VHF Channel 14.

In case of emergency in the Port due to severe storm/gale, most of the Marine Officers would be in the harbour attending to safety of the vessels in the Port, port crafts and port property and hence, those who want to contact the Marine staff to get any information/assistance may contact the Signal Station either on VHF or on Tel. No. 2594807 or BSNL Tel.No.2520184/2522868 or Mobile No. **9822101853** so that the duty Signaller-cum-RTO can pass a message to the D.C./H.M./Duty Pilots.

**ACTION TO BE TAKEN IN CASE OF STORM WARNING NO.3 OR NO.4**

A. The Signal Station is provided with BSNL Telephone and FAX No.2522868/2520184. FAX No.2521155 is provided in DC's office to receive weather messages directly from the Meteorological Department, Mumbai. Whenever a storm warning no.3 or no.4 is received, the Signaller-cum-RTO on duty should immediately display the appropriate signal at the Signal Station Mast. The Communication Officer/Signaller-cum-RTO should immediately contact and

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give details available to the following officers either on telephone, VHF or FAX. Appropriate LOG entries to be made.

1. Deputy Conservator
2. Harbour Master
3. Duty Pilots
4. Controlling Officer
5. Dy. Commandant/CISF
6. CME
7. TM
8. Secretary
9. Chief Medical Officer (Hospital)
10. Plant Manager
11. Chief Engineer (Civil)
12. Chief Manager (CHLD)

Above are also to be informed for any change in status (e.g. Warning no.3 to 4 or 4 to 3 etc.)

B. The Deputy Conservator in turn will inform the Chairman and the Deputy Chairman. The Harbour Master will contact all the ships agents on telephone and ships in Port by a special messenger or on VHF. He should ask all ships in Port to be standby on VHF channel 16. He will inform the Surveyor in Charge, Mercantile Marine Department, Capt. of Ports, Coast Guard and Indian Navy. CME will take steps for safety of the Plant and cranes. TM should warn all stevedores and if necessary get the cranes shifted to safer positions. If the vessels are surging, TM may stop cargo work at his own discretion. He should inform the Docks Manager to secure all the cranes in position and also take precautionary measures for safeguarding cargo which is lying at the wharf area. Secretary to contact the Chief Secretary, Govt. of Goa, Collector of North and South Goa, Inspector General of Police, Supdt. Of Police (North) and (South) who in turn will be required to contact other concerned officials of the State Govt.

C. The Controlling Officer in-charge of the Pilot Room should instruct three tugs and two launches on duty to keep their engines standby. He will inform the ships alongside berths to double up their moorings and he will direct the shore gang to assist the vessels in providing additional moorings. Harbour Serangs should ensure that mooring ropes are spread out on all available bollards. They should also ensure that the ships are provided with extra springs. The Controlling Officer should ensure that all idle crafts are shifted to no.10/no.11 berths. Necessary action in this regard should be reported to the Harbour Master.

D. Duty Pilot should proceed to the Harbour on receiving information from the Signal Station/Harbour Master and should ensure that the ships have their engines ready and sufficient crew on board, and check up all moorings of vessels alongside berths including port crafts. He should contact all the vessels at anchorage and ensure that they keep their engines standby. Duty Pilots and the Harbour Master should ensure that extra cable is paid off by vessels at anchorage. Duty Pilots to patrol the harbour in launches to ensure that all the vessels have taken safety measures. Masters should be directed to keep the second anchor also standby.

E. Signaller cum RTOs/VTMS staff shall monitor the position of all the vessels at anchorage. Any change in position/dragging of anchor by any vessel shall be brought to the notice of Duty Pilot/Harbour Master.

#### **ACTION TO BE TAKEN IN CASE OF STORM SIGNAL 5 & ABOVE.**

In case of Storm Signal 5 & above the following officials & local authorities will also be informed of the impending storm:

1. Vasco Police Station and Fire Brigade
2. Harbour Police Station
3. Chief Fire Officer, Panjim
4. Mamlatdar, Mormugao
5. Mormugao Municipal Council
6. Naval Officer In-Charge, Goa Area
7. Coast Guard Dist. Headquarters
8. Mercantile Marine Deptt., Mormugao Harbour
9. Director of Fisheries
10. Dy. Suptd. of Police

A. Harbour Master should alert all Pilots to patrol the harbour by the tugs/launches to ensure that all precautionary measures as indicated above are taken by vessels in Port. All the ships should be ready to move at short notice. Harbour Master will co-ordinate between ships and pilots. All shore gang crew will be kept standby at the berths and if required additional shore gang crew will be made available by the Controlling Officer. All available vehicles from the departments should be standby for emergency requirement.

B. Dy. Conservator will inform Chairman and Dy. Chairman, Secretary and CMO. Harbour Master should inform the Navy and Coast Guard. Secretary should inform the Chief Secretary, Govt. of Goa, Collector of North and South Goa, Inspector General of Police, Supdt. of Police (North) and (South) who in turn will be required to contact other concerned officials of the State Govt. for informing the public and taking necessary action.

C. CMO should make arrangements to have sufficient doctors in the Hospital, Primary Health Centre, and to keep one ambulance and a doctor standby in the Harbour next to the First-Aid Centre adjacent to the Pilot Rest Room and should be ready to attend to any emergency. The ambulance shall be provided with stretcher, oxygen cylinder and resuscitation set.

D. TM to stop cargo work and arrange to shift the cargo to safe place. All the cargo shed doors to be closed. Harbour Master to ensure that all ships derricks are lowered and secured. All hatches to be battened down. Depending on the position of the storm, Dy. Conservator in consultation with the Chairman/Dy. Chairman should inform the Harbour Master and Pilots what action to be taken regarding ships i.e. whether to unberth all vessels and ask them to proceed to the open sea, and also shift the vessels at anchorage to West of Breakwater.

E. All Officers of the Marine Department should report to the Pilot Rest Room/SE(M)'s office for any assistance.

F. Fire Brigade should be alerted and should be kept standby at their respective stations for emergency.

G. All barges to be directed to go up-stream to sheltered area. The fishing trawlers and fishing craft to be sent interior.

H. CME to keep the staff standby at the electrical sub-station, at the power house, at the CCP & plant to attend to any emergency.

I. Mobile crane with Drivers to be standby for emergency work.

J. Signaller cum RTO's/VTMS staff shall monitor the position of all the vessels at anchorage. Any change in position/dragging of anchor by any vessel shall be brought to the notice of Duty Pilot/Harbour Master.

Details of action to be taken in emergencies are given in the MPT Emergency Action Plan which may be referred to.

LIST OF TELEPHONE NOS. AND VHF IS ATTACHED AS APPENDIX I

Sd/-

**(CAPT. PARAMJEET SINGH SAINI)**  
**DEPUTY CONSERVATOR(I/C)**

**To,**  
**All concerned**

Copy to:  
Chairman/MPT }  
Dy. Chairman/MPT } for kind information please.

**c.c. to Hindi Section/GAD for translation**

**APPENDIX -I****LIST OF KEY TELEPHONE NOS. /VHF OF PORT OFFICIALS**

Name of Official	Office		Residence		Mobile	
	BSNL	EPABX	BSNL	EPABX		
Chairman	2521100 2521200	4000	2522222	4004	8605113666	
Deputy Chairman	2521110	4003	2521111	4008	9822101841	
Deputy Conservator	2521150	4801	2521872	4848	9822102659	CH.16/12
Harbour Master	2521152	4803			9822486524	
Capt. Vijay Kumar(H3)	-	-	-	-	9822486524	CH.16/12
Capt. Manish Tandon(H4)	-	-	-	-	9822102661	
Capt. Rajiv Raturi(H5)	-	-	-	-	9075088789	
Capt. Rajat Kishore(P4)	-	-	-	-	9112010709	
Capt. Shaji Ummer	-	-	-	-	8805599327	
Secretary	2521120	4101	-	-	9822101842	
Traffic Manager	2521140	4701	2521996	4747	9822102651	
FA & CAO	2521130	4401	2521131	4443	9822101843	
Materials Manager	2512721	4501	-	-	-	
Chief Medical Officer	2521377	4901			9822101849	
Chief Engineer	2521160	4601	2521161	4616	9881142144	
Chief Mechanical Engineer	2521170	4201	2521172	4266	9822101847	
Dy. Comdt. CISF	2521210	4471	2521211	4491	9822101851	
Supdtg. Eng. (M)	2521154	4804				CH.16/12
Marine Surveyor	-	4829			9423310323	CH.16/12
Commn. Officer(SS)	2522868	4808		-	9823113483	CH.16/12
Sr. Dy. Traffic Manager	2521144	4705	-	-	9822125061	
Railways Manager	2521142	4704	2514100	-	9923462625	
Dy. Chief Mechanical Engineer	2521171	4203	-	-	9763397634	
Supdt. Engineer(P)	-	4204	-	-	9011979630	
<b>Signal Station</b>	2520184/ 2522868	4807	-	-	9822101853	
<b>Central Fire Station</b>	2521300	4811	-	-	-	CH.14
Sub-Fire Station (manned only when tanker is at berth)	2512057	4813	-	-	-	CH.14
Tower Monitor Berth No.8	2594813	4820				
<b>C.C.P.</b>	-	4574				
MPT Hospital	2521477	4910				
<b>Pilot Room(for tugs etc.)</b>		4831				CH.12
Controlling Officer (Pilot Room)	2514872	4827	-	-	9850151124	

**N.B. ALL MPT EPABX Numbers can be dialed in directly by prefixing 259 to the EPABX Number**