



FR-MM (PR) –24

**MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
ENGINEERING (MECHANICAL) DEPARTMENT**

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The Materials Manager, Mormugao Port Trust, Baina, Vasco-da-gama, invites quotations from the following tenderers in the tender form hereunder superscribed as quotation No. **MM/NS/GAD/0104** due on **01/07/2016** at 15.00 hrs for the supply of materials detailed below, subject to terms and conditions therein.

1. M/s. Best Services, Panjim
2. M/s. Pro-Imaging Systems, Alto-Porvorim
3. M/s. C-Wings, Alto-Porvorim
4. M/s. Electrovision, Vasco-da-Gama
5. M/s. Equinox India Enterprises, Panjim
6. M/s. Agrox Services, Margao
7. M/s. Canon India Pvt. Ltd., Noida
8. M/s. Global Enterprises, Porvorim
9. M/s. Multicolor, Porvorim
10. M/s. Prime Automation, Porvorim
11. M/s. Print Automation, Hubli
12. M/s. VND Enterprises, Porvorim
13. M/s. Telematics, Panjim
14. M/s. Copyscan Systems, Porvorim

NOTE

1 In addition to the above tenderers, other tenderers registered with Materials Management Department , Mormugao Port Trust, for the tendered item/items are eligible to quote against this tender. The offers from non-registered tenderers will not be considered.

2 The registration form is available on our official website **www.mptgoa.com**. Those tenderers who wish to register can down load the vender register questionnaire form and complete the formalities before quoting.

DATE: 20/06/2016

MATERIALS MANAGER (i/c)

TENDER FORM

Quotation No.: MM/NS/GAD/0104

Date of opening: 01/07/2016

Code No.	Description of Articles	Unit	Quantity	To be completed by the tenderer Unit Rate in words/figures
N.S. 1	Supply & Installation of Digital Copier machine with Printer (Size A-3), Duplex category with Color Scanner & Network card with 03 years Non-comprehensive Annual Maintenance Contract after expiry of normal warranty period as per Annexure 'A' Terms & Conditions as per Annexure 'B' (Item one only)	No.	01	

(No overwriting erasure or correction of rates , permissible)

I/We agree to supply to the Mormugao Port Trust the articles specified above in accordance with the terms of the conditions on the reverse of the tender enquiry.

In consideration of the Materials Manager agreeing to consider this quotation. **It WILL HOLD GOOD FOR 90(NINETY DAYS FROM OPENING DATE OR ANY SUCH TIME OTHERWISE SPECIFIED ON THE TENDER.**

The acceptance of this tender by the Materials Manager shall constitute a binding contract between me/us and the Mormugao Port Trust.

Name of Tenderer_____

Signature of Tenderer_____

Address of Tenderer_____

Telephone No._____ Designation _____

Date

Annexure - A

Technical Description

Supply & Installation of Digital copier machine with Printing, Duplexing, Color Scanning & Networking & 03 years Non-comprehensive Annual Maintenance Contract after expiry of normal warranty period as detailed below:		
Sr No.	Description of Articles	Quantity
1.(a)	<p>Supply & Installation of Digital copier machine with Print, Duplex category, Color Scanner & Network card with following specifications:</p> <ul style="list-style-type: none">(i) Paper size (Original/Image): A3/A3(ii) Copying speed: 20 ppm, 1-999 copies(iii) Bye Pass Tray: 250 x 1 Sheets(iv) Should have network features(v) Memory: 128 MB(vi) Zoom: 50 to 200%(vii) Resolution: 1200 x 1200 dpi(viii) Category: Duplex <p>With Network Printer/Color Scannner/Push pull scan</p> <p>Brands : Ricoh/Samsung/LG/Cannon/Minolta/Sharp</p> <p>Range: The copier machine should be in the price range of Rs. 50,000/-.</p>	01 No.
(b)	<p>Buy Back: Kindly quote your buyback offer for old copier machine available with us (Model-SHARP MX-M350N) on as is where is basis. Note: Offer without buyback will not be considered.</p>	01 No.
2.	<p>Entering into 03 years duration Non-comprehensive Annual Maintenance Contract to maintain the above Copier machine at our site during the AMC period. Note: Offer without Non-comprehensive AMC will not be considered.</p>	LS

Note: (i) We require the copier machine in price range of Rs. 50000/-. Kindly quote for copier machine model within price range & meeting our above specifications.

(ii) Offer for Non-comprehensive AMC & buyback is compulsory & without the same the offer will not be considered.

MATERIALS MANAGER (i/c)

ANNEXURE - B

TERMS & CONDITIONS

1. **You may offer your prices based on the prevailing DGS&D rate contract available if any. Kindly confirm your offer on FOR destination basis indicating clearly the quantum of taxes, freight, other charges etc. whatever applicable. We are not entitled for 'C' or 'D' forms.**
2. Your quotation should be valid for 90 days from the date of opening of the tender.
3. **Delivery:** Delivery & Installation should be **within 2 weeks** from the date of receipt of order.
4. **Payment Terms:** 100% payment within 30 days by RTGS after installation of the copier machine. The machine is to be installed in the Dy. Chairman's Office/MPT, Main Administrative Bldg., Headland Sada, under the supervision of our Engineer.
5. Kindly confirm warranty period & no. of free services during warranty period.
6. Kindly confirm the brand of Copier machine clearly in your offer.
7. The tenderers if required may inspect the old copier machine for buyback before submitting the offer. Tenderers may contact this office for inspection before submitting the offer if required.
8. **LIQUIDATED DAMAGES :** Supply schedule as per order should be strictly adhered to. In the event of delay in supplies, liquidated damages at 1% of the total basic value of the undelivered quantity will be levied per every week or part thereof of delay. The total liquidated damages shall however not exceed 10% of the total basic value of the order. The total basic value here means the total value of the order exclusive of excise duty, taxes etc. The date of dispatch of materials from your works will be considered as date of delivery for the purpose of Liquidated Damages.
9. **FORCE MAJEURE :** In case of failure to deliver the goods in time, which shall have arisen due to war, insurrection, restraint imposed by the Govt. Act of legislation or other Authority, accident, strike, riot, lockout or unforeseen events beyond human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of time, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser the occurrence of any cause as aforesaid which will or might affect the performance of the contract within a reasonable time. Request for extension received after expiry of the delivery schedule will not be entertained. Kindly confirm your acceptance.

MATERIALS MANAGER (i/c)