



FR-MM (PR) –24

**MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
ENGINEERING (MECHANICAL) DEPARTMENT**

Post Box No: 170, Menezes Braganza Road, Baina, Vasco-da-Gama, GOA 403802

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The Materials Manager, Mormugao Port Trust, Baina, Vasco-da-gama, invites quotations from the following tenderers in the tender form hereunder superscribed as quotation No. **MM/NS/CME/123** due on **13/07/2016** at 15.00 hrs for the supply of materials detailed below: subject to terms and conditions therein.

- 1) Info Tech Corpn. of Goa Ltd., Porvorim
- 2) eMudhra Limited, Bangalore
- 3) TCS, Mapusa
- 4) National Informatics Centre, Porvorim
- 5) Sify Technologies Ltd., N.Mumbai
- 6) Itrust CA (IDRBT), Hyderabad
- 7) CDAC CA, Pune
- 8) Capricorn Identity Serv. P. Ltd., N Delhi
- 9) (n) Code Solutions, Ahmedabad

NOTE :

1 In addition to the above tenderers, other tenderers registered with Materials Management Department , Mormugao Port Trust, for the tendered item/items are eligible to quote against this tender. The offers from non-registered tenderers will not be considered.

2 The registration form is available on our official website **www.mptgoa.com**. Those tenderers who wish to register can down load the vender register questionnaire form and complete the formalities before quoting.

DATE: 28/06/2016

MATERIALS MANAGER (i/c)

TENDER FORM

Quotation No.: MM/NS/CME/0123

Date of opening: 13/07/2016

Code No.	Description of Articles	Unit	Quantity	To be completed by the tenderer Unit Rate in words/figures
N.S. 1	Digital Signature Certificates (Type Class - III, Encryption and Signing) to be used for e-procurement. <p style="text-align: center;">(Item one only)</p>	Nos.	25 (Approx.)	
<u>TERMS AND CONDITIONS AS PER ANNEXURE ATTACHED.</u>				

(No overwriting erasure or correction of rates , permissible)

I/We agree to supply to the Mormugao Port Trust the articles specified above in accordance with the terms of the conditions on the reverse of the tender enquiry.

In consideration of the Materials Manager agreeing to consider this quotation. **It WILL HOLD GOOD FOR 90(NINETY DAYS FROM OPENING DATE OR ANY SUCH TIME OTHERWISE SPECIFIED ON THE TENDER.**

The acceptance of this tender by the Materials Manager shall constitute a binding contract between me/us and the Mormugao Port Trust.

Name of Tenderer _____

Signature of Tenderer _____

Address of Tenderer _____

Telephone No. _____ Designation _____

Date

ANNEXURE

TERMS & CONDITIONS

1. **PRICES:** Kindly submit your offer on FOR destination basis indicating clearly the quantum of taxes, freight, other charges etc.whatever applicable. We are not entitled for 'C' or 'D' forms.
2. **EXCISE DUTY:** The quantum of excise duty applicable will not be considered for evaluation of the tender wherever the port is eligible for CENVAT credit. The manufacturers/dealers will have to produce the Tax invoice and all other documentary evidence required for availing the CENVAT credit. The manufacturers/dealers should confirm that they can produce all the documentary evidence required by the excise authorities to enable port avail CENVAT credit. In case they are unable to provide the documentary evidence required to avail the CENVAT credit, their offer will be evaluated including the excise duty component.
3. **VALIDITY:** Your quotation should be valid for 90 days from the date of opening of the tender.
4. **DELIVERY:** The DSC's should be issued within one week after submission of all documents as per your request.
5. **PAYMENT:** 100% payment within 30 days of receipt of materials by RTGS. Kindly fill and submit the enclosed form alongwith your offer.
6. **LIQUIDATED DAMAGES :** Supply schedule as per order should be strictly adhered to. In the event of delay in supplies, liquidated damages at 1% of the total basic value of the undelivered quantity will be levied per every week or part thereof of delay. The total liquidated damages shall however not exceed 10% of the total basic value of the order. The total basic value here means the total value of the order exclusive of excise duty, taxes etc. The date of dispatch of materials from your works will be considered as date of delivery for the purpose of Liquidated Damages.
7. **FORCE MAJEURE :** In case of failure to deliver the goods in time, which shall have arisen due to war, insurrection, restraint imposed by the Govt. Act of legislation or other Authority, accident, strike, riot, lockout or unforeseen events beyond human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of time, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser the occurrence of any cause as aforesaid which will or might affect the performance of the contract within a reasonable time. Request for extension received after expiry of the delivery schedule will not be entertained. Kindly confirm your acceptance.

NOTE: Kindly indicate the documents required by you for issuing these DSC's.

MATERIALS MANAGER i/c

Name of the Organization	:	_____
Address (In Detail)	:	_____

Telephone Number	:	_____
E-Mail Id	:	_____
Permanent Account Number (PAN)	:	_____
Bank Name	:	_____
Bank Branch Address (In Detail)	:	_____

Bank Branch Code	:	_____
Bank Account Number	:	_____
Bank Account Type	:	_____
Magnetic Ink Character Recognizer (MICR)	:	_____
Tax Identification Number (TIN)	:	_____
Service Tax Registration Number	:	_____
Service Tax Registration Code	:	_____
CST Registration Number	:	_____
Employee Provident Fund (EPF) Registration Number	:	_____
Employee State Insurance Scheme (ESIS) Registration Number	:	_____
IFSC Code	:	_____