



An ISO 9001 : 2008 Port
ISPS CODE Compliant

मुरगांव पत्तन न्यास / MORMUGAO PORT TRUST
इंजिनियरी (सिविल) विभाग / ENGG. (CIVIL) DEPT.
QUOTATION NOTICE

QUOTATION NO. CE/Q- 04 /2018

Sealed item rate quotations are invited from contractors registered with Engineering (Civil) Department of Mormugao Port Trust for undertaking the work of **“Clearing /Cleaning of storm water drains in and around GCB area.”**

| | |
|------------------------|--|
| Cost of quotation | : Free of cost |
| Earnest Money Deposit | : Rs. 3,600/- |
| Estimated cost of work | : Rs. 1,78,332/- |
| Contract Period | : 2nd May 2018 to 15th June 2018, 1st October 2018 to 15th October 2018 |

2.The quotation form can be obtained from the office of the Chief Engineer, Mormugao Port Trust, Headland Sada, during office hours from **14.02.2018 to 23.02.2018**, on payment of free of cost Volume I comprising of Instruction to Tenderers, General and Special Conditions, General Specifications etc. of Mormugao Port Trust will be considered as part of Quotation Form.

3.GST registration for the bidder is mandatory. Bidder has to enclose attested copy of the GST Registration along with the quotation. GST has to be claimed extra as applicable while submitting the bill/bills. Tenderer should comply with all regulations of EPF, ESI, ALC, etc. No bill will be forwarded if the above regulations are not followed.

4. Quotation shall be accompanied by Earnest Money Deposit of : **Rs.3,600/-** either deposited with FA&CAO Mormugao Port Trust in Cash or enclosed Demand draft. Quotation without Earnest Money Deposit in the stipulated form will not be considered.

5. The interested firms may alternatively download the Tender Document from the Mormugao Port Trust **web site** <http://www.mptgoa.com>. However, a separate sealed envelope super scribed ‘Tender Cost’ containing a Demand Draft/ Bankers Cheque drawn in the name of “FA & CAO of the Port of Mormugao” towards the cost of Tender document may be placed in the envelope containing the sealed offer submitted in the downloaded Tender Document, failing which the offer of the firm will be left out of consideration.

The downloading of the Tender Documents shall be carried out strictly as provided on website. No editing, addition/deletion of matter shall be permitted. If such action is observed at any stage, such offer is liable for outright rejection.

6. A printed set Vol-I issued to the contractor contains instructions to the Tenderers, General and Special Conditions of Contract, General specifications forms an integral part of the Tender Documents.

7. Contract Period: All the Storm water drains to be cleaned in all the respect prior to Monsoon period i.e. from 2nd May 2018 to 15th June 2018.

During monsoon as &when required labours to be deployed by the contractor to remove blockages etc; and keep the drains for smooth flow of water.

At the end of monsoon i.e. from 1st October 2018 to 15th October 2018 again contractor has to clear all the drains & dispose off the removed debris as directed.

8. Quotation duly completed should reach the office of the Chief Engineer, Mormugao Port Trust, Headland Sada by **15.00** hours **on 23.02.2018**, and they will be opened at **15.30** hours on the same day in the presence of such quoters as may wish to be present.

9. The Port Trust reserves the right to reject any or all the quotations without assigning any reasons thereof.

मुख्य अभियंता
CHIEF ENGINEER

Headland Sada.

Date :-



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MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

QUOTATION NO. CE/Q- 04 /2018

Name of work: "Cleaning of storm water drains in and around GCB area."

APPENDIX – I

”

| Particulars | | Clause of G.C. | |
|--------------------|---|------------------------|--|
| S.N. | Particulars | Clause of G. C. | Details |
| 1. | Amount of Security Deposit and time | ----- | EMD will be retained as Security till the Maintenance period is successfully completed |
| 2. | Period for commencement from the Chief Engineer's orders to commence. | ----- | 2nd May 2018 |
| 3. | Contract Period | ----- | Please see Clause No.7 in notice |
| 4. | Amount of liquidated damages. | ----- | Calculated at 0.5% value of the contract per week of seven days, or part thereof subject to a ceiling of 5% value of the contract. |
| 5. | Free Period of maintenance. | ----- | Not Applicable |
| 6. | Percentage of retention from each running account bill | ----- | 10%.of work done For each running bill. |
| 7. | Limit of Retention Money | ----- | 10% value of the contract. |
| 8. | Total Security Deposit and Retention Money. | ----- | EMD Plus 10% value of the contract. Both will be released only after successful |

| | | | |
|-----|---|-------|--|
| | | | completion of maintenance period. |
| 9. | Minimum amount of interim Certificate. | ----- | 50% of quoted after successful completion of cleaning of drain from 2 nd May 2018 to 15 th June 2018. Balance 50% after successful completion of cleaning work by 15 th October 2018. |
| 10. | Time within which payment to be made after contractor's submission of the bill. | 54(1) | 100% payment within 5 days of submission of undisputed joint measurement recorded bill and in quadruplicate after obtaining signature of JE/EA and AEN/AXEN concerned (2 copies to Head Office) with all supporting documents. |

SIGNATURE OF THE QUOTER



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MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

QUOTATION NO. CE/Q- 04 /2018

Name of work: “Cleaning of storm water drains in and around GCB area.”

ADDITIONAL SPECIAL INSTRUCTIONS

1. The work shall be carried without disturbing the operation of Port or other agencies working in the area.
2. All materials bought for use shall be stored properly in a store room, Register of account of materials to be maintained at site.
3. The Plant/machinery/craft and workman shall be insured during the work and receipts of payment made towards premiums shall be submitted to the Chief Engineer.
4. The Quoter shall also assess and include the cost of materials, labour, tools and plant and machinery/equipment for the maintenance works that may be required to be carried out by him during the free maintenance period.
5. Quoters are advised to go through the Schedule of Quantities and Rates and sequence of work before submission of the tender. They are also advised to inspect the site, ascertain for themselves the nature and the extent of work involved and also obtain all clarifications they may require before filling in the tender.
6. Quoters are required to sign with date the Schedule of quantities and Rates and the form of Quotation and fill in all the particulars and details called for therein. Unsigned quotations, without the details called for are liable for rejection.

7. Measurements

The quantities provided for in the Schedule of Quantities and Rates are only approximate and are given to provide a common basis for tendering. The actual quantity may differ from those provided for in the Schedule in view of the complexity of the work. Payments will be made according to the actual quantities of work ordered and carried out, jointly measured by the representative of Chief Engineer and the contractor.

8. Rates and Prices to be inclusive.

The rates entered in the Schedule of Quantities by the contractor shall include the provision of all supporting special equipment, labour of required skill, supervision, materials, erection, overheads and profits, watch and ward, insurance charges, during execution and every incidental and contingent costs and charges, whatsoever, if any, for compliance with conditions of contract and specification.

09. The specifications are intended to cover the execution of all works, necessary to complete the works, with all materials of accepted standards, as specified in the contract.

10. Method of Measurement

General

Unless stated or billed otherwise, all quantities shall be `net` as they finished and provided in the work. The rates and prices shall include all allowances towards wastage of materials required for use in the work.

11. The quoters will be deemed to have ascertained themselves to the extent and nature of the works involved, the various constraints and high degree of skill involved in the works.
12. Time is the essence of contract and the entire work should be completed in as specified in the schedule/quotation notice . The Quoter shall also submit detailed programme for the timely completion of work giving details of gangs/labour/material supply/plant and machinery etc. taking into account the limited time schedule provided.
13. The Contractor`s supervisory staff shall be fully experienced in the type of work to be carried out under their supervision.

14. The contractor shall insure all tools and accessories to workers employed by him during execution of work and submit necessary insurance policies to the Department.
15. It shall be specifically noted that the contractor is expected to mobilise the required equipments and work force required to complete the entire work included in the contract well within the stipulated period.
16. As a statutory requirement, the contractor shall take all measures of safety against fire hazard and electrocution at site as follows:-
 - a) All temporary electric supply connections will be carried out with correct sizes of wires/cables and fuses and other safety devices as required under Electricity Rules in consultation with us.
 - b) One bucket full of water and sand shall be kept at the work spot. A Portable fire extinguisher shall also be kept at the work spot.
17. Quotations with conditions will be out rightly rejected.
18. The Quoter shall inspect the site and fully study the work involved vis-à-vis the quantity and specifications etc. before quoting for the work.
19. Any damage to the property of Port should be made good or compensated by the contractor.
20. After completion of days work/contract period the contractor shall clean, Clear the work site to the satisfaction of the Chief Engineer or his site Representative.
21. Permission for working beyond the normal working hours of the Port or on Sundays and Public Holidays as stipulated under clause No. 42 of General Conditions of Contract, (in the printed booklet) in volume-I of the Tender document will be given to the contractor subject to his agreeing to bear the cost of overtime, if any, which may have to be paid to the Port's Supervisory staff.
22. The contractor and his workers /agents shall be required to obtain From MPT and display a Photo Identity Card during entry, stay and Exit from the Port Security areas guarded by CISF personnel`
23. All applications for issuance of Photo Identity Card shall be routed Through The Chief Engineer, who shall forward the same to the Port's Traffic Department, whose pass section will issue the Photo Identity Card to the Contractor or his agent at free of cost and the same shall be valid for the duration of the contract.

24. Hot work permit will have to be obtained whenever required as directed.
25. GST registration for the bidder is mandatory. Bidder has to Enclose Attested copy of **GST** Registration No along with the Tender. **GST** has to be claimed extra as applicable while Submitting the Bill/bills.
26. ***“The bidder shall quote the price exclusive of GST. Applicable GST shall be paid on the quoted price. The bidder shall indicate the applicable GST rate on goods/Services in the price bid ”***
27. **a. Security Deposit:** EMD deposited along with the tender will be Converted as Security deposit
- b. Retention money:** Retention money shall be deducted from reach Running account bill at 10 % of gross value of work done to the Limits of 10 % of contract value.
- c. Refund of Security deposit and Retention money:** S.D and Retention money shall be refunded only after successful Completion of Defect liabilities period (Free Maintenance period) if Applicable.
28. Unregistered Venders under **GST** has to submit Declaration that GST is not applicable to them, due to turnover of their firm being less than 20 Lakhs.

मुख्य अभियंता
CHIEF ENGINEER



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MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

QUOTATION NO. CE/Q- 04 /2018

**Name of Work: “ Cleaning of storm water drains in and around
GCB area.”**

SCOPE OF WORK

1. Cleaning and removing of debris from covered storm water drains of varying dimensions from width of 0.65m to 1.00M and depths varying from 0.6m to 1.50M (appx)
2. Cleaning of Open storm water drains/partly covered with light weight precast slabs and chambers.
3. Cleaning of Storm water manholes/Chambers including removing and replacing of cover/steel cover/slabs.
4. Transporting and dumping of debris in low lying areas within a lead of 5.0Kms.



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

QUOTATION NO. CE/Q- 04 /2018

Name of Work: “Cleaning of storm water drains in and around GCB area.”

SCHEDULE OF QUANTITIES AND RATES

| Sr. No. | Description of work | Approx. Qty. | Unit of Qty. in words | Rate in Fig/ words | Amount Rs. Ps. |
|---------|---|--------------|-----------------------|--------------------|----------------|
| 1. | 2. | 3. | 4. | 5. 6. | 7. |
| 1. | Cleaning and removing the debris from covered storm water drains in stretches as required and directed so that there is no flooding accumulation of water in GCB area during the entire monsoon including removal of cover slabs and placing back the same after removing the debris from the drains and dumping at places as directed by the Chief Engineer/his representative within a lead of 100m so that the removed materials does not go back to drains and make arrangement accordingly. All labour, tools and plant etc. complete. Drain width = 1.00m approx. Depth varying from 0.60 to 1.5m (approx.) Approx., size of cover slabs 1.14x0.60x.20m. | 695.00 | Metre | | |
| 2. | Cleaning and removing the debris from covered storm water drains as detailed in item no. 1 but for drains as specified below: Drain width = 0.65m approx. Depth varying from 0.60 to 1.0m (approx.) Approx., size of cover slabs = 0.80x0.60x0.20m | 660.00 | Metre | | |

| | | | | | |
|----|---|---------|-------------|--|--|
| 3. | Cleaning of open storm water drains of varying size and depth(partly covered with light weight precast cover slabs) and chambers of debris in stretches as required and directed so that there is no flooding /accumulation of water in GCB area during entire monsoon period and dumping the materials at places as directed by Chief Engineer / his representative within a lead of 100mts so that the removed materials does not go back into the drains and make arrangement accordingly. All labour, tools, plant etc. complete. | 1150.00 | Metre | | |
| 4. | Removing chamber covers/steel cover/slabs and cleaning storm water manhole/chambers including excavating the hard debris, removing the debris, lifting it up and dumping it within a lead of 100mts so that the removed materials does not go back to chambers and make arrangement accordingly. All labour, tools and plant etc. complete. The removed covers to be replaced after the work is completed. | 28.00 | Number | | |
| 5. | Transporting and dumping debris removed from storm water drains/chambers in low lying area within a lead of 5.00kms. Including loading, unloading, transporting, rough leveling etc. at places as directed by Chief Engineer. All tools, plant, labour etc. complete | 185.00 | Cubic Metre | | |

Note: The drains are to be cleaned and maintained throughout the monsoon period

Total amount in figures Rs. _____

Total amount in words (Rupees _____ only)

including all taxes but excluding GST.

It is certified that I / we have written the unit rates in figures and words.

Name & Address of Quoter

SIGNATURE OF THE QUOTER

Date: _____

Place: _____

| | | | |
|-----|---|---|----------------------------------|
| 1. | <u>VENDOR REGISTRATION FORM</u> | : | |
| | Name of the Organization | : | <hr/> |
| 2. | Address (In Detail) | : | <hr/> <hr/> <hr/> <hr/> |
| 3. | Telephone Number | : | <hr/> |
| 4. | E-Mail Id | : | <hr/> |
| 5. | Permanent Account Number (PAN) | : | <hr/> |
| 6. | Bank Name | : | <hr/> |
| 7. | Bank Branch Address (In Detail) | : | <hr/> <hr/> <hr/> |
| 8. | Bank Branch Code | : | <hr/> |
| 9. | Bank Account Number | : | <hr/> |
| 10. | Bank Account Type | : | <hr/> |
| 11. | Magnetic Ink Character Recognizer (MICR) | : | <hr/> |
| 12. | Tax Identification Number (TIN) | : | <hr/> |
| 13. | GST Registration Number | : | <hr/> |
| 14. | Service Tax Registration Code | : | <hr/> |
| 15. | CST Registration Number | : | <hr/> |
| 16. | Employee Provident Fund (EPF) Registration Number | : | <hr/> |
| 17. | Employee State Insurance Scheme (ESIS) Registration Number | : | <hr/> |
| 18. | IFSC Code | : | <hr/> |

| Sr No | Particular | Mormugao Port Trust | Data Required |
|--------------|--|--|---------------------------------------|
| 1 | Customer Name as per GST Registration Certificate | Mormugao Port Trust | |
| 2 | Full Postal Address | Administrative Building, Headland Sada. | |
| 3 | City | Goa | |
| 4 | Pin code | 403 804 | |
| 5 | PAN | AAALM0293P | |
| 6 | Type of Person | Local Authority | Company/Firm/Individual/Trust/LLP/AOP |
| 7 | Resident/Non Resident as per Income Tax Act | Resident | |
| 8 | ARN No. | AA30617001663N | |
| 9 | Provisional ID | 30AAALM0293P1ZY | |
| 10 | GST No. | 30AAALM0293P1ZY | |
| 11 | PPOB (Principal Place of Business) or APOB (Additional Place of Business) | PPOB | |
| 12 | Reason for Non Registration (Turnover Limit / Non Taxable Supply / Other Reason) | NA (Registered Under GST) | |
| 13 | Type of Customer (Manufacturer/Trader/Importer/Depot/Service Provider/Works Contractor/Principal/Consumer) | Service Provider | |
| 14 | Whether Falling under SEZ unit or Developer? (Yes or No) | No. | |
| 15 | Whether B2B or B2c (B= Business & C= Customer) | B2B | |
| 16 | Whether Opted for Composition Lavy Scheme? (Yes or No) | No. | |
| 17 | Whether falling under casual taxable person as per Section 2(20) of CGST Act,2017 (yes or No) | No. | |
| 18 | Whether falling under Non Resident taxable person as per section 2(77) of CGST Act,2017 ? (Yes or No) | No. | |

| | | | |
|----|---------------------------------|--|--|
| 19 | Central Excise Registration No. | -- | |
| 20 | Service Tax Registration No. | AAALM0293PST001 | |
| 21 | VAT - TIN | 30181201096 | |
| 22 | CST - TIN | V/CST/1683 | |
| 23 | IEC | 1706000073 | |
| 24 | Contact Details : | | |
| | Name | Shri.Anant Chodnekar | |
| | Designation | Sr. Dy.CAO | |
| | Phone No. | 0832-2521132 | |
| | E-mail | facao@mptgoa.com anant.chodnekar@mptgoa.com | |

I, Mr./Mrs. _____(Proprietor/Partner/Director) of M/s _____do certify that the information given above is complete and correct.

Place
Date

Signature
(Name: _____)