



MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
ENGINEERING (MECHANICAL) DEPARTMENT

MM/NS/CME/

22/03/2018

To,

1. Prabha Electricals, Baina
2. Stephen & Co., Margao
3. A-1 Electricals, Mapusa
4. Ellora Enterprises, Vasco
5. Prabhu Electricals, Panjim
6. Darshana Enterprises, Baina
7. Bhawarlal & Co., Ponda
8. Armazeep Pradeep, Vasco
9. Jay Laxmi Enterprises, Mapusa
10. Cassun Electricals, Nuvem

Dear Sir,

Sub:-Enquiry No. MM/NS/CME/0397 due on 06/04/2018.

You are requested to kindly furnish your best offer for the subject items as per format as "Annexure-I" attached.

TERMS & CONDITIONS

1. **PAYMENT:** Kindly note that we are a Govt. of India organization, and as such our payment shall be 100% payment within 30 days of receipt of material/invoice/documents by ECS/EFT/RTGS. Suppliers Invoice should indicate the suppliers and MPT's GST numbers, and the HSN number. Confirm acceptance.
2. **DELIVERY:** The delivery period is within 4 weeks. You will have to dispatch the material, duly insured, on FOR Destination basis. Confirm acceptance.
3. **VALIDITY:** Your quotation should be valid for 60 days from the date of opening.

Kindly furnish your typed offer as per the enclosed format "Annexure-I" in sealed cover marked "MM/NS/CME/0397 due on 06/04/2018", which shall be opened on 06/04/2018 at 15.30 hrs. The cover (offer) should reach this office latest by 15.00 hrs on the due date.

Thanking you,

Yours faithfully,

MATERIALS MANAGER