



MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
ENGINEERING (MECHANICAL) DEPARTMENT

MM/NS/CME/24 04/04/2018

To,

1. Prabha Electricals, Baina
2. Prabhu Electricals, Panaji
3. Stephen & Company, Margao
4. Ellora Enterprises, Vasco
5. Bhawarlal & Co., Ponda
6. A-1 Electricals, Mapusa
7. Darshana Enterprises, Baina
8. ArmazemPradip, Vasco
9. Jay Laxmi Electricals, Mapusa
10. Cassun Electricals, Nuvem
11. Raj Electricals, Vasco

Dear Sir,

Sub:- Enquiry No. MM/NS/DC/004 due on 13/04/2018.

You are requested to kindly furnish your quotation for the subject item in the following format:-

Sr. No.	Description	Unit	Qty.	U/Rate (Rs.)	Freight (Rs.)	Insurance (Rs.)	GST (Rs.)	FOR Destination Total Amount (Rs.)
1	Supply of wall mounted Fan, single phase, sweep 18 inches, having low, medium and high speed control Brand: Bajaj / Crompton / Almonard / Havells	Nos.	2					

Kindly note that we are a Govt. of India organization, and as such:-

1. **PAYMENT:** Our payment shall be 100% payment within 30 days of receipt and installation of material/invoice/documents by ECS/EFT. Suppliers Invoice should indicate the suppliers and MPT's GST numbers and suppliers HSN number. Confirm acceptance.
2. **DELIVERY:** The delivery period is within 2 weeks. Confirm acceptance.
3. You will have to dispatch the material, duly insured, on FOR Destination basis, upon receipt.
4. **WARRANTY:** Indicate the warranty period in your offer.

Kindly furnish your offer in sealed cover marked "MM/NS/DC/004 due on 13/04/2018", which shall be opened on 13/04/2018 at 15.30 hrs. The cover (offer) should reach this office latest by 15.00 hrs on the due date.

Thanking you,

Yours faithfully,

MATERIALS MANAGER