



**MORMUGAO PORT TRUST**  
**ENGINEERING (CIVIL) DEPARTMENT**  
**TENDER NO: CE/15 /2017**

FACE SHEET TO ACCOMPANY THE TENDER DOCUMENTS

- A.1. Name and full address of the Contractor  
to whom the Tender Documents are issued. :
2. Whether registered with Engineering (Civil)  
Department, if so, class of registration. :
3. If not registered, reference to the letter of the Chief  
Engineer authorizing issue of the tender Documents. :
4. Date of issue of Tender Documents. :
- \_\_\_\_\_  
Signature of AXEN ( Accounts)

B.1. Name of work: “Replacing unserviceable windows (9 Nos) and doors (18 nos) of type 'B & C' Quarter at MPT Colony, Headland”.

2. Cost of each set of Tender Documents : Rs. 1,000/-
3. Date and Issue of Tender Documents : From: 14/02/2017 To 23/02/2017
4. Date of receipt of tender and time : 24/02/2017 at 3.00 pm
5. Amount of E.M.D. : Rs. 5500/-
6. Date of opening of tender and time : On 24/02/2017 at 3.30 pm
7. a) Whether E.M.D. received : Yes/No.  
b) if so, in which shape : D.D./Cash Receipt
8. Form of contract : Percentage rate
10. Whether rates have been quoted in both : Yes/No.  
the tenders in words and figures.
11. Total No. of Tenders received for the work:

\_\_\_\_\_  
AXEN (Accts)

\_\_\_\_\_  
EXECUTIVE ENGINEER (HL)



MORMUGAO PORT TRUST  
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO: CE /15 /2017  
Tender Notice No CE/N-11/2017

Name of Work: Replacing unserviceable windows (9 Nos) and doors (18 nos) of type 'B & C' Quarter at MPT Colony, Headland.

GENERAL INDEX

1. Tender Notice
2. Form of Tender
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6. Directions to tenderes for filling the Schedule of Quantities & Rates
7. Schedule of Quantities & Rates
8. Form of Bank Guarantee for Security Deposit.
9. Vender Registration form

EXECUTIVE ENGINEER (HL)  
MORMUGAO PORT TRUST

MORMUGAO PORT TRUST  
Headland Sada  
Mormugao –403 804.



MORMUGAO PORT TRUST  
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO: CE/15/2017

TENDER NOTICE NO. CE/N-11/2017

1. Sealed percentage rate tenders in Single Cover System are invited from the Contractors registered in Class "E" and above with Engineering Civil Department (M.P.T.)

Sr. No	Name of work	Cost of tender document (non-refundable)	Sale of tender documents From/To
	Estimated cost of work put to tender	Earnest Money Deposit	Date of opening Of tender
1.	<u>Replacing unserviceable windows (9 Nos) and doors (18 nos) of type 'B &amp; C' Quarter at MPT Colony, Headland.</u>	Rs. 1,000/-	14/02/2017 to 23/02/2017 up to 3.00 p.m.
	Rs.2,73,425/- Class 'E' and above	Rs. 5500/-	24/02/2017 at 3.30 p.m.

2. Tender documents may be obtained from the office of the Financial Adviser & Chief Accounts Officer, Mormugao Port Trust at Headland, Sada, Goa on payment of Rs.1,000/- per set which sum will not be refunded.

3. Tender documents will not be sent by Post or Courier Service.

4(a). The Earnest Money should be lodged in the form of cash/Demand Draft or Bankers Pay Order in the name of the F.A. & C.A.O./MPT from any Nationalized Bank/Scheduled Bank within the limits of State of Goa.

(b) The EMD and the Tender Document should be put in separate sealed envelope and both the envelopes should be placed in a third envelope properly sealed. The inner envelopes

should be separately marked as 'EMD' and 'Tender' as the case may be. The outer envelope shall bear the identifications like:

- (i) Tender No.
- (ii) Name of Work
- (iii) Bidder Name and Address and
- (iv) Due date and time of bid opening.

If the envelopes are not sealed properly, MPT will assure no responsibility for the misplacement or primitive opening of the bids submitted.

- (c) Bids if not accompanied with requisite EMD by the parties as indicated at (a) above and in the manner described at 4(a) and 4(b) above, shall be treated as invalid and shall not be opened.
- 5. Tenders submitted will remain open for acceptance for a period of 180 days from the date of opening of tenders.
- 6. The entire work under this contract is required to be completed within **60 days** from the date of receipt of pre-acceptance letter/work order.
- 7. Counter conditions stipulated in completion period by Contractor will not be considered. Tenders with counter condition are likely to be rejected summarily without assigning any reason thereof.
- 8. Time is the essence of the contract. Liquidated damages for delay in completion of work shall be recovered at the rate of 0.5% of the contract price per week or part thereof subject to maximum ceiling of 5% of the contract price.
- 9. The free maintenance period is **12 (twelve)** months for all the works covered under this contract from the date of completion of the work.
- 10. The tenderers are strongly advised to inspect the site of work and acquaint themselves with site conditions and quantum of work involved etc. before tendering. Such an inspection can be arranged in consultation with the **AEN (HL-I)**.
- 11. The tenderers must not quote counter conditions involving extra expenditure. The tenderers should refrain from sending revised or amended offers after the closing date of the tender. The Chief Engineer reserves the right to reject such offers without assigning any reasons thereof.

The original tenders to be submitted should be enclosed in a sealed cover and super scribed "**Replacing unserviceable windows (9 Nos) and doors (18 nos) of type 'B & C' Quarter at MPT Colony, Headland.**" and should be addressed to The Chief Engineer, Engineering (Civil) Department, Mormugao Port Trust, Headland. Sada, Goa-Pin: 403804.

12. The tenders complete in all respect should be placed in the Tender Box kept inside the cabin of AXEN/Accts, CE's Department upto 15.00 hrs. on due Date and tenders will be opened at 15.30 hrs. on the same date in the presence of such tenderers who may wish to be present.
13. The tenderers should specifically note that their offers, whether sent by post or by hand delivery, must reach the office on or before the due date and time. Offers received late will not be considered even though posted in the Post Office before due date.
14. The Chief Engineer reserves the right to reject any or all the tenders received without assigning any reasons thereof.
15. Unsigned tenders will not be considered.
16. The tenderers are requested to obtain certificate of registration under Rule No.24 of the Building & Other Construction Workmen's Central Rules, 1998 from the office of the Asst. Labour Commissioner.
17. The contractor should comply with the provision of Building & Construction Workmen (Regulation of Employment and Condition of Service) Act, 1996. The Act envisages that every contractor shall obtain registration certificate from the Registering Officer if he engages 10 or more workmen for the work.
18. The tenderer should strictly note that they shall not be allowed to fill in the tender or seal the tender in the MPT premises.
19. Tenderers may please note that as per new Govt. directives, successful tenderers, on receipt of work order, shall be required to furnish the details of Bank accounts in which he/she/they desire the e-payments to be made for cutting delays in making payments.
20. Tenderer should comply with all regulations of EPF, ESI, ALC, etc. No bill will be forwarded if the above regulations are not followed.
21. Service Tax Registration for the bidder is mandatory. Bidder has to enclose attested copy of the Service Tax Registration certificate along with the tender. Service Tax has to be claimed extra as applicable while submitting the bills.

CHIEF ENGINEER

MORMUGAO PORT TRUST  
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO: CE/15/2017

Name of Work: Replacing unserviceable windows (9 Nos) and doors (18 nos) of type 'B & C' Quarter at MPT Colony, Headland."

FORM OF TENDER

**The Chief Engineer,  
Mormugao Port Trust.**

I/We \_\_\_\_\_ do hereby offer to execute the work comprised in the annexed Tender Notice for **Replacing unserviceable windows (9 Nos) and doors (18 nos) of type 'B & C' Quarter at MPT Colony, Headland."** in strict accordance with the Instructions to Tenderers, General Conditions of Contract, Specifications and Addendum to Specifications, Special Conditions of Contract etc. at the item rate entered in the attached Schedule of Quantities and Rates.

2. I/We undertake to complete the work included in the Schedule of Quantities & Rates within **60 days** from the date of release of site work order. I/We also agree that this tender will remain open for acceptance until disposed off by the Trustees of Port of Goa. I/We have independently considered the question of the amount of loss or damage likely to result to the Trustees from the delay on my/our part in the performance of the contract and I/We agree that the Liquidated damages at the rate of (0.5%) of the Contract Price per Week or part thereof delay in work subject to a maximum ceiling at **5%** of the Contract Price represents a fair estimate of the loss likely to result from the delay.

3. I/We send herewith a sum of **Rs.5500/- (Rupees Five Thousand Five Hundred Only)** as a deposit or earnest money of my/our willingness to enter into the contract if my/our tender is accepted.

4. In the event of my/our tender being accepted, I/We agree to enter into a contract in the prescribed form with such alterations or additions thereto which may be necessary to give effect to the acceptance of this tender and such contract shall contain and give full effect to the Specifications, Schedule of Quantities & Rates attached to this tender.

5. I/We also agree, if awarded the contract, that the Earnest Money lodged with this tender will be retained by the Board of Trustees towards part of the Security Deposit and to make further deposit by Demand Draft/G.P. Notes/Securities of Public Bodies/10 years defence certificates/Units from Unit Trust of India/by way of a Bank Guarantee within 7(seven) days or such extension of the period permitted by the Chief Engineer, in writing, after receipt of information that my/our tender has been accepted by the Port Trust.

6. I/We further agree, if awarded the contract, to lodge the Retention Money equivalent to **5%** of the Contract Price of my/our tender by way of deductions from my/our bills at the rate of

5% of the gross value of work certified in each bill till the amount of 5% of the contract price is accumulated.

7. I/We hereby agree for deduction of 5% of gross value of work certified in each bill from the amount payable to me/us towards Works Contract Tax (WCT) and VAT/Education Cess or any other taxes applicable (except service tax).

8. I/We have inspected the site and I am/We are fully aware of the work to be carried out while tendering for the contract.

9. I/We understand that payment of 100% of the amount of interim bills be made within 30 days after bills being audited.

10. \*(A) Mine is a proprietary firm and I am the sole proprietor of the firm. My firm is/is not registered with Registrar of firms.

Name: \_\_\_\_\_

Age: \_\_\_\_\_ years

\*(B) Ours is a partnership firm and the names of all major partners are given below:

	<u>Name</u>	<u>Age</u>
1.	_____	_____ years
2.	_____	_____ years
3.	_____	_____ years
4.	_____	_____ years

We understand and confirm that if our offer is accepted, the contract will be entered into with the above mentioned partners only and the Trustees will not recognize or deal with any minor partners or their guardians.

\*(C) ours is a Company with liability and a copy of our Memorandum and Articles of Association will be sent for perusal upon acceptance of our offer.

Proposed contract is intended to be signed by a duly constituted Attorney and original power of Attorney in his favour will be submitted for perusal immediately on acceptance of the tender.

The contract will be completed under the Company's Common Seal.

11. The Bank's Guarantee referred to in Para No.5 above will be from

\*\*

\_\_\_\_\_

12. I/We hereby agree for deduction of 1% of gross value of work certified in each bill from the amount payable to me/us towards Works Contract Tax (WCT).

13. I/We am/are registered for the purpose of Goa Sales Tax Act and my/our registration Certificate No. is \_\_\_\_\_

14. The name and address of our Banker is \*\* \_\_\_\_\_  
\_\_\_\_\_

15. My/our permanent Income Tax Account No. is \_\_\_\_\_.

Witnesses

Tenderer's

Signature: \_\_\_\_\_

Signature : \_\_\_\_\_

Name: \_\_\_\_\_

Name : \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_

Tel. No.: \_\_\_\_\_

Tel. No.: \_\_\_\_\_

Mobile No: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

Date : \_\_\_\_\_

Date: \_\_\_\_\_

N.B.: \* Strike out whichever is not applicable.

\*\* Here the Name of the Bank should be stated.

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MORMUGAO PORT TRUST  
ENGINEERING (CIVIL) DEPARTMENT

APPENDIX – I

TENDER NO: CE/15/2017

Name of Work: Replacing unserviceable windows (9 Nos) and doors (18 nos) of type 'B & C' Quarter at MPT Colony, Headland."

The following Clauses shall be read in conjunction with respective clauses of General Conditions of Contract.

S.N.	Particulars	Cl. of G. C.	Details
1.	Amount of Initial Security Deposit and time	11(1)	Five percent of the contract price and period 15 months.
2.	Period for commencement from the Chief Engineer's orders to commence.	38	7 days.
3.	Time of Completion	40	60 days
4.	Amount of liquidated damages.	43	Calculated at 0.5% value of the contract per week of seven days, or part thereof subject to a ceiling of 5% value of the contract.
5.	Period of maintenance.	45(1)	12 (Twelve) months
6.	Percentage of retention from each running account bill	54(1)	10%.
7.	Limit of Retention Money	54(1)	5% value of the contract.
8.	Total initial Security Deposit and Retention Money.	11(1) 54(1)	10% value of the contract.

9.	Time within which payment to be made after contractor's submission of the bill.	54(1)	100% within 20 days of submission of bill in quadruplicate with Engineers certification
10.	Interim Certificate.	54(1)	Rs.1,00,000/-

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2017

Signature \_\_\_\_\_ in the capacity of \_\_\_\_\_

\_\_\_\_\_ duly authorized to sign tender for and

on behalf of \_\_\_\_\_.

( IN BLOCK LETTERS )

ADDRESS : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Witness : \_\_\_\_\_

\_\_\_\_\_

Occupation : \_\_\_\_\_

\_\_\_\_\_



MORMUGAO PORT TRUST  
ENGINEERING (CIVIL) DEPARTMENT  
TENDER NO: CE/ 15/2017

Name of Work: Replacing unserviceable windows (9 Nos) and doors (18 nos) of type 'B & C' Quarter at MPT Colony, Headland."

ADDITIONAL INSTRUCTIONS TO TENDERERS

1. The work shall be carried out without disturbing the other residents of the building or other agencies working in the area.
2. The tenderer shall also assess and include the cost of material, labour, tools and plants and machinery/equipment for maintenance work that may be required to be carried out by him during the free maintenance period.
3. Tenderers are advised to go through the Schedule of Quantities and Rates and sequence of work before submission of the tender. They are also advised to inspect the site, ascertain for themselves the nature and the extent of work involved and also obtain all clarifications they may require before filling in the tender.
4. Tenderers are required to sign with date the Schedule of Quantities and Rates and the form of tender and fill in all the particulars and details called for therein. Unsigned tenders, without the details called for are liable for rejection.
5. Measurements  
The quantities provided for in the Schedule of Quantities and Rates are only approximate and are given to provide a common basis for tendering. The actual quantity may differ as per site conditions. Payments will be made according to the actual quantities of work ordered and carried out, jointly measured by the representative of Chief Engineer and the contractor.
6. Rates and Prices to be inclusive.  
The percentage rates stated in the Schedule of Quantities by the contractor shall include the provision of all supporting special equipment, labour of required skill, supervision, materials, erection, overheads and profits, watch and ward, insurance charges, during execution and every incidental and contingent costs and charges, whatsoever, including Income tax, Sales tax on works contracts, VAT, etc. if any, but excluding service tax for compliance with conditions of contract and specification. Service Tax will be paid extra as applicable along with the bills.
- 6a. Service Tax Registration for the bidder is mandatory. Bidder has to enclose attested copy of the Service Tax Registration certificate along with the tender. Service Tax has to be claimed extra as applicable while submitting the bills.

7. Time is the essence of contract and the entire work should be completed within a period of **60 days** as specified in the Schedule.
8. The Tenderer`s supervisory staff shall be fully experienced in the type of work to be carried out under their supervision.
9. After completion of work the contractor shall clean, clear the work site to the satisfaction of the Chief Engineer or his site representative.
10. The material procured for this work, shall be initially approved by the Engineer-In-Charge and the Chief Engineer by producing a sample of the material to be employed in the item of work. All catalogues, specifications may be provided for obtaining the approval of competent authority.
11. Contractor shall submit the following information in order to refund the EMD/ Retention Money/ Bank Guarantee/ Security deposit and payment of bills, etc.
  - a) Name of the Bank and Branch
  - b) Account Number
  - c) Type of Account
  - d) Permanent Account Number (PAN), ESI and EPF Numbers.
12. Tenderer should comply with all regulations of EPF, ESI, ALC, etc. No bill will be forwarded if the above regulations are not followed.
13. A sample of each material to be used in the work has to be presented for approval. Period of the work is inclusive of the days for producing the sample and obtaining approval, which has to be followed up by the Contractor accordingly.
14. In case the Tenderer desires to quote more than 15% (Fifteen percent only) of the estimated cost of work put to tender, it shall be supported by the rate analysis for any or all the items of work on demand.
15. Any damage to the property caused during the execution of work shall be made good or compensated by the contractor.
16. After completion of day to day work the contractor shall clean, clear the work site to the satisfaction of the Chief Engineer or his site representative as directed.
17. The contractor shall engage a responsible person /supervisor to carry out the work at site daily with proper records of labour and materials The contractor`s supervisory staff shall be fully experienced in the type of work to be carried out under their supervision.
18. The special instructions given above shall prevail over those stipulated elsewhere in the tender documents forming part of the contract. The volume containing the instructions of Tenders, the General conditions, special conditions and Specifications forms an integral part of the tender document.

EXECUTIVE ENGINEER (HL)



An ISO 9001-2000 PORT

MORMUGAO PORT TRUST  
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO: CE/ 15/2017

Name of Work: Replacing unserviceable windows (9 Nos) and doors (18 nos) of type 'B & C' Quarter at MPT Colony, Headland."

SCOPE OF WORK

The work put to the tender broadly comprises of the following items.

1. Dismantling of existing damaged wooden doors & windows including frames
2. P/F Aluminium two track windows
3. P/F M.S grills for windows
4. P/F wooden Frames
5. P/F 35mm thick both side decorative flush door shutter.
6. P/F 30mm thick marine faced flush door shutter
7. P/F PVC Door Shutter with Frame
8. Supplying and fixing of Aluminum fitting/fixture
9. Plastering in CM (1:3)
10. Painting work in Metal Iron work Including Primer
11. Painting of wood work Including primer
12. Touch up Paintings for walls
13. Taking away dismantled material & crediting the amount to the Port



An ISO 9001-2000 PORT

**MORMUGAO PORT TRUST**  
**ENGINEERING (CIVIL) DEPARTMENT**

**TENDER NO. CE/15/2017.**

**Name of work:** Replacing unserviceable windows (9 Nos) and doors (18 nos) of type 'B & C' Quarter at MPT Colony, Headland."

**DIRECTIONS TO TENDERERS FOR FILLING  
THE SCHEDULE OF QUANTITIES & RATES**

1. Tenderers are required to fill in their percentage rate at the end of the Schedule of Quantities & Rates, in the space provided for the purpose and unless this is done, their tender will not be considered. Only one percentage rate on all Rates of Schedule of Quantities & Rates shall be named.
2. The Percentage Rate inserted shall hold good for all works under this contract, without reference to quantity or location of the work or the variation in the estimated quantity.
3. Quantity of each item of work mentioned in the Schedule should be noted and the item rate worked out carefully, having regard to the specifications before submitting the tender, as no variation in rates etc. will be allowed on any ground such as mistake or misunderstanding etc. after the tender has been submitted. The percentage rate, above or below the Schedule/Estimated rate, indicated at the end of the Schedule of Quantities & Rates, will apply to each item, of the tender and any excess in the item that may be directed to be executed by the Chief Engineer.
4. Tenderers are requested to note that though the contract is for percentage rate, they are required to add or deduct the amount due to this percentage, as the case may be and work out the final figures (amount of their tenders), at the end of the Schedule of Quantities & Rates.
5. The Percentage Rate should be legibly written in figures as well as in words, in the space provided. For Erasures or corrections in figures or in words, without Tenderers initials will render the tender liable for rejection.
6. The Tender value shall be rounded off to nearest rupee.

**CHIEF ENGINEER**



MORMUGAO PORT TRUST  
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO. CE/ 15/2017.

Name of work: Replacing unserviceable windows (9 Nos) and doors (18 nos) of type 'B & C' Quarter at MPT Colony, Headland."

SCHEDULE OF QUANTITIES AND RATES

Item No	Description of Items	Unit	Approx Qty	Rate in Rs fig./Words	Amount Rs Ps
1	Dismantling wooden windows, Doors (shutters & frames) having area <b>less than 3.0m<sup>2</sup></b> including stacking at places pointed out by the department Including all tools, plant, labour & material etc complete	No	27	222.00	5994.00
2	Providing and fixing aluminium fully glazed windows made of standard extruded section in 18 mm series Powder coated /anodized to natural matt finish not less than 15 microns thickness of ' <b>INDAL</b> ' or ' <b>JINDAL</b> ' or any other approved quality/make using best quality sections, and not less than 1.50 mm thick frames or as specified with <b>two track sliding glazed windows and Fixed ventilator on top wherever required by the department with 4 mm clear float glass</b> glazing and standard accessories such as PVC gasket beading, weather strip of wool pile, ball bearing (TPI), handle, star lock, PVC grip for screws, arrangements,	M <sup>2</sup>	17.00	4563.00	77571.00

	<p>fixing to wall/column using SS screws of length 75 mm with proper inserts, etc. including the following sections :</p> <p>a) Sub frame, sec. No. of size 63.50 mm x 38.10 mm x 1.2 mm thick @ 0.643 kg/m. to be fixed before plaster</p> <p>b) Two track bottom member of size 61.85 mm x 31.75 mm x 1.20 mm thick @ 0.695 kg/m.</p> <p>c) Two track member sides and top member of size 61.85 x 31.75 x 1.20 mm thick @ 0.659 kg/m.</p> <p>d) Shutter side (handle) and top member of size 40.00 x 18.00 x 1.20 mm thick @ 0.547 kg/m.</p> <p>e) Shutter side inter lock member of size 40.00 x 18.00 x 1.20 mm @ 0.607 kg/m.</p> <p>f) Shutter bottom member of size 52.00 mm x 18.00 x 1.2 mm thick @ 0.651 kg/m.</p> <p>g) Shutter top member of size 40.00 x 18.00 x 1.20 mm thick @ 0.547 kg/m.</p> <p>h) Glazing Clips of @ 0.097 kg/m</p> <p>Gaps between frame and wall shall be finished with white M.Seal or any other approved epoxy sealant, silicon etc. Gaps between sub frame and track section shall be sealed with silicon sealant of GE or equivalent, etc. All tools, plant, labour and</p>				
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	materials, scaffolding, lead, lift, etc. complete.				
3	Providing & fixing <b>ornamental grills</b> of approved pattern using 16mm dia rod or square bar and M.S. flat (50x5) mm or any other sections including welding, grinding, cutting, drilling holes, fixing with counter sunk screws etc. All tools, plants, labour & material etc. Complete	kg	330.00	156.00	51480.00
4	Providing woodwork in frames of Doors, windows, ventilators etc. with well seasoned second class Sal wood. All labour & materials all tools, plant, labour & material etc complete	M <sup>3</sup>	0.11	91229.00	10035.19
5	Supplying fixing flush door shutter of 30mm thick both side decorative of Elegant Brand or equivalent including teak wood beading, SS Hinges-4 nos of heavy duty, Transporting etc complete. all tools, plant, labour & material etc complete	No	2	5970.00	11940.00
6	Supplying and fixing 'Elegant brand' or equivalent flush door 30mm thick with both side marine faced Including Providing 3 nos SS hinges of Heavy duty Including Teak wood beading and also fixing old ventilator shutter -----etc complete. All labour and material etc complete.	No	4	5396.00	21584.00
7	Supplying & fixing in position P.V.C. doors of standard sizes, single shutter, including all the accessories, fixing to the wall with expandable fasteners/M.S. brackets handles, locking arrangement cement mortar for fixing etc. all tools, plant, labour & material etc complete	M <sup>2</sup>	20.00	2909.00	58180.00
8	Supplying and fixing Aluminum fitting/fixture to the windows incl-----etc complete.				

A	Aldrops 30cm long	No	2.00	313.00	626.00
B	latch 20cm	No	18.00	138.00	2484.00
C	Tower Bolt 15 cm long	No	10.00	99.00	990.00
D	D type Handle	No	24.00	73.00	1752.00
E	Baby latch	No	12.00	88.00	1056.00
9	Plastering with C.M.(1:3) 10mm thick in single coat for masonry works of Doors & windows sill, jambs etc, raking our joints, hacking, cleaning and preparing the surface, scaffolding, all lifts, curing making bands, bays, chamfers, beading, fluting, etc. all tools, plant, labour & material etc complete	M2	100.00	162.00	16200.00
10	Painting iron work/metal work with two coats of approved synthetic enamel paint over a one coat of metal primer of approved colour/shades including preparing the surfaces. all tools, plant, labour & material etc complete	M2	20.00	159.00	3180.00
11	Painting new wood work with two coats of approved synthetic enamel paint over a one coat of wood primer of approved colour/shades including preparing the surfaces. all tools, plant, labour & material etc complete	M2	21.00	150.00	3150.00
12	Touch up Painting for walls with one coat of wall primer and two coat of OBD/white wash etc including colour shed should be matched with old colours of walls-----etc complete. All labour tools,plants and material etc complete.	M2	100.00	97.00	9700.00
13	Taking away the dismantled unserviceable retrieved materials and crediting to the Port. (All serviceable retrieved material, useable fixtures /fittings to be handed over to the department).	L.S.	1	(-) 2500.00	(-) 2500.00

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**Total (A) Rs. 2, 73,422.19**

TOTAL AMOUNT OF TENDER INCLUSIVE OF S.T & G.T) = A = Rs.2,73,422.19  
(But excluding Service Tax)

1. ADD \_\_\_\_\_% (IN FIGURES)

In words \_\_\_\_\_

Over the above amount at "A" i.e Rs. \_\_\_\_\_

OR

2. DEDUCT \_\_\_\_\_% (IN FIGURES)

In words \_\_\_\_\_

From the above amount at "A" i.e. Rs. \_\_\_\_\_

1. Total Quoted Tender Amount inclusive of all Taxes(excluding service tax)  
in Figure – Rs.  
In Words Rupees \_\_\_\_\_

\_\_\_\_\_ Only.

TENDERERS SHOULD SCORE OUT EITHER "ADD" OR "DEDUCT" AS THE CASE MAY BE"

NOTES:

1. Tenderers should score either "ADD "or "DEDUCT" as the case may be.
2. Tenderers are advised in their own interest to inspect the site before tendering.
3. The quantities given above in the schedule of Quantities and Rates are approximate and are furnished for the guidance of the tenderers.

Witness's: \_\_\_\_\_

Tenderer's: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name : \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Tel No: \_\_\_\_\_

Tel No: \_\_\_\_\_

Mobile No: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



MORMUGAO PORT TRUST  
ENGINEERING (CIVIL) DEPARTMENT

FORM OF PERFORMANCE GUARANTEE / BANK GUARANTEE BOND

In consideration of the Board of Trustees of Mormugao Port Trust (hereinafter called 'The Board') having offered to accept the terms and conditions of the proposed agreement between \_\_\_\_\_ and \_\_\_\_\_ (hereinafter called "The said Contractor(s)" for the work \_\_\_\_\_ (hereinafter called "The said Agreement") having agreed to production of an irrevocable Bank Guarantee for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) as a security / guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions contained in the said agreement

1. We, \_\_\_\_\_ (indicate the name of the Bank) (hereinafter referred to as the "Bank") hereby undertake pay to the Government an amount not exceeding Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) on demand by the Government.
2. We, \_\_\_\_\_ Bank, do hereby undertake to pay the amounts due and payable under this Guarantee without any demur, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said Contractor (s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this Guarantee shall be restricted to an amount not exceeding Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only).
3. We, the said Bank, further undertake to pay to the Government any money so demanded notwithstanding any dispute or disputes raised by the Contractor (s) in any suit or proceeding pending before any Court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under the bond shall be a valid discharge of our liability for payment thereunder, and the contractor (s) shall have no claim against us for making such payment.
4. We, the said Bank, further agree that the Guarantee herein contained shall remain in force and effect during the period that would be taken for the performance of the said agreement and it shall continue to be enforceable till all the dues of the Government under or by virtue of the said agreement have been fully paid, and its claims satisfied or

discharged or till the Engineer-in-charge, on behalf of the Government certifies that the terms and conditions of the said agreement have been fully and properly carried out by the said contractor (s), and accordingly discharge this guarantee.

5. We \_\_\_\_\_ further agree with the Government that the Government shall have the fullest liberty without our consent, and without affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor (s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement, and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said contractor (s) or for any forbearance, act of omission on the part of the Government or any indulgence by the government to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. This Guarantee will not be discharged due to the change in the constitution of the bank or the contractor(s).
7. We \_\_\_\_\_ lastly undertake not to revoke the Guarantee except with the previous consent of the Government in writing.
8. This Guarantee shall be valid up to \_\_\_\_\_ unless extended on demand by the Government. Notwithstanding anything mentioned above, our liability against this Guarantee is restricted to Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only), and unless a claim in writing is lodged with us within six months of the date of expiry or extended date of expiry of this Guarantee, all our liabilities under this Guarantee shall stand discharged,

Dated the \_\_\_\_\_ day of \_\_\_\_\_ for  
\_\_\_\_\_ Bank.



VENDOR REGISTRATION FORM

1. Name of the Organization : \_\_\_\_\_
2. Address (In Detail) : \_\_\_\_\_
3. Telephone Number : \_\_\_\_\_
4. E-Mail Id : \_\_\_\_\_
5. Permanent Account Number (PAN) : \_\_\_\_\_
6. Bank Name : \_\_\_\_\_
7. Bank Branch Address ( In Detail) : \_\_\_\_\_  
\_\_\_\_\_
8. Bank Branch Code : \_\_\_\_\_
9. Bank Account Number : \_\_\_\_\_
10. Bank Account Type : \_\_\_\_\_
11. Magnetic Ink Character Recognizer (MICR) : \_\_\_\_\_
12. Tax Identification Number (TIN) : \_\_\_\_\_
13. Service Tax Registration Number : \_\_\_\_\_
14. Service Tax Registration Code : \_\_\_\_\_
15. CST Registration Number : \_\_\_\_\_
16. Employee Provident Fund (EPF) : \_\_\_\_\_  
Registration Number
17. Employee State Insurance Scheme : \_\_\_\_\_  
(ESIS) Registration Number
18. IFSC Code : \_\_\_\_\_