



An ISO 9001-2008 PORT
ISPS Code Compliant

MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
MENEZES BRAGANZA ROAD, P.B.No.: 170, BAINA
VASCO-DA-GAMA-GOA-403802

Ph. No.: 2512721, 2594507, 2594520 Fax: 0832-2514899]
WEBSITE: www.mptgoa.com

The Materials Manager, Mormugao Port Trust, Baina, Vasco-da-Gama, invites quotation in the tender form hereunder superscribed as quotation **No: MM/08/ARC4/0313 due on 23/11/2016** at 15.00 hrs for the supply of materials detailed below subject to terms and conditions therein.

1. M/s. Stephen & Co., Margao
2. M/s. Raj Electricals, Vasco
3. M/s. Universal Electricals & Electronics, Mumbai
4. M/s. Arham Enterprise, Mumbai
5. M/s. Bhawarlal & Co., Ponda
6. M/s. Ellora Enterprises, Vasco
7. M/s. Kalika Distributors, Ponda
8. M/s. Chem-Verse Consultants, Mumbai
9. M/s. Audhut P. Kare, Margao

Note: 1. In addition to the above tenderers, other tenderers registered with Materials Management Department, Mormugao Port Trust, for the tendered item/ items are eligible to quote against this tender. The offers from non-registered tenderers will not be considered.

2. The registration form is available on our official website www.mptgoa.com. Those tenderers who wish to register can download the Vendor Registration Questionnaire form and complete the formalities before quoting.

Date: 03.11.2016

Materials Manager (i/c)

MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION

Ref. No:

Date

To,

Dear Sirs,

Last date and time of submission of tender: 23/11/2016 on or before 15.00 hrs.

Sub: Annual Contract for Supply of Electrical items (13 items) as per Annexure-A & B
Ref: Tender No MM/08/ARC 4/0313 due on 23/11/2016 at 15.00 hrs.

You are requested to furnish sealed tenders in single **cover** superscribed as above for Electrical Items (13 items) as per Annexure 'A' & 'B'.

The Price offer shall contain complete & detailed technical specifications and commercial terms and conditions such as taxes, duties, packing & forwarding, freight, insurance and other charges whatever applicable.

The offer shall be opened on 23/11/2016 at 15.30 hrs. in the presence of authorised representatives of the tenderer's who choose to be present at the time of opening.

Tenders should be kept valid for a minimum period of 60 days from the date of opening.

The administration reserves the right to reject any or all tenders or accept any tender wholly or in part without assigning any reason whatsoever.

MATERIALS MANAGER (i/c)

ANNEXURE –A

MORMUGAO PORT TRUST MATERIALS MANAGEMENT DIVISION BAINA, VASCO-DA-GAMA

Tender no :MM/08/ARC 4/0313 due on 23/11/2016

TECHNICAL SPECIFICATIONS

Sr. No.	P.L. No	New Description Of the item	Annual requirement
		A) CEILING FAN ACCESSORIES	
1.	M08065010	Regulator resistance type for ceiling fan 230V. Make: Crompton Greaves/Orient/Havells	390nos
2.	M08065090	Electronic regulator for ceiling fan. Make: Crompton Greaves/Orient/Havells	20nos
3.	M08065100	Capacitor, 2.5 microfarads, tolerance +/- 5%, 440V, AC, as per IS:1709/1960 with latest amendments. Make: Epcos/ Cosine/ Priya/Amar	1100 nos
		B) SWITCHES/SOCKETS/PLUGS	
4.	M08090370	Switch , 16Amps, 240V. 'Trumod' make , flush type	15 nos
5.	M08110200	SOCKET 10/20A, 240V. 'Trumod' make, flush type.	10 nos
6.	M08110210	Powder coated single phase Metal clad box for A.C. Make: Anchor/Havells	6nos
7.	M08111900	SOCKET 6A, 240V. 'Trumod' make, Flush type	10 nos
8.	M08093800	Bell switch, 240V, 'Trumod' make, flush type.	25 nos
		C) OTHER ITEMS	
9.	M08080020	Digital watt hour meters rated for 20 A, single phase, 2 wire, 240V AC, variation + 20% to – 40%, 50 hz +/-5%, confirming to IS 13779 with latest amendments. It shall have 6 digit electro mechanical stepper register display with MRT test certificate Make: L & T/Schneider Electric/HPL/ Secure Meters.	10 nos
10.	M08080040	Single phase Energy meter box weather proof and shock proof. Make: Sintex	10nos
11.	M08080050	Three phase Energy meter box weather proof and shock proof. Make: Sintex.	5nos
12.	M08150610	Bakelite sheet 6mm thick of size 4'x2' , P-1000 grade	2 sheets
13.	M08152040	Aerosol spray for cleaning electrical contacts in cans of 550ml.	10nos

Note: 1. The materials to be supplied should conform to the above specifications and to IS standards. The brands of all the materials to be supplied shall be as per above approved brands only. The details such as brands, specifications, confirmation to relevant standards, catalogues shall be furnished.

2. The tenderers shall indicate the Guarantee/ Warranty period of items normally covered under Guarantee/Warranty in their offer. They shall furnish Guarantee/ Warranty certificate along with the supplies.

MATERIALS MANAGER (i/c)

We hereby agree to all the above technical specifications

Signature and Seal of Tenderer

Note: This Annexure-A should be attached to your offer duly signed and stamped, failing which your offer will be considered as incomplete and liable for rejection.



MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION

Instructions to Tenderers

GENERAL

1. The tender reference & due date should be superscribed on the envelope and the same should be forwarded to the Materials Manager, Mormugao Port Trust, so as to reach him **not later than 15.00 hrs. on due date.** Tenders received after the due date will not be considered for opening. **Tenders received before the last date and time will be opened at 15.30 hrs. on due date** in the presence of the tenderers & their authorised representatives who may choose to be present.
2. Offers should not contain any sort of conditional discounts based on quantity or value of order. Offers containing such conditional discounts will be rejected.
3. The prices should be valid for part quantities also.
4. We are not entitled for “C” or “D” forms. As such full C.S.T. will be applicable. Any statutory changes in taxes can be considered only if these changes occur within the contractual delivery period.
5. The Excise duty quoted should be firm and not vary with changes in the turnover limits of a company. However, statutory changes in the Excise Duty made by the Government either in the Budget or otherwise can be considered only if these changes occur within the contractual delivery period. Whatever Excise duties are payable, documentary evidence should be produced along with the bill, otherwise the bill will not be settled.
6. The offer submitted should satisfy all technical specifications in the attached Annexure-A, else the offer is liable to be rejected.
7. **TENDERS SHOULD BE SEALED AND SUPERSCRIBED WITH TENDER NO/DUE DATE. TENDERS RECEIVED WITHOUT BEING SO SEALED WILL BE REJECTED OUTRIGHT.**
8. The Administration reserves the right to reject any tender in part or in whole without assigning any reason for doing so.

MATERIALS MANAGER (i/c)

NOTE: The above format should be attached to your offer duly signed and stamped failing which your offer will be considered as incomplete and liable for rejection. Further, ensure that every page is signed and stamped.

TENDER NO.MM/08 /ARC4/0313 DUE ON 23/11/2016**TERMS AND CONDITIONS**

1. **PRICES:** Prices quoted should be on F.O.R. destination basis inclusive of transit insurance indicating clearly the quantum of taxes and other charges whatsoever applicable in Price Schedule enclosed. The prices should be firm for a period of one year from the date of award of Annual Rate Contract. However, in case of any statutory revision in taxes, duties within the validity period of the Rate Contract/delivery period of supply order, the same will be considered provided you furnish documentary evidence such as copy of Govt. notification.
2. **Taxes:** Please note that we do not issue 'C' or 'D' forms and as such full CST/VAT is applicable.
3. **Excise Duty:** The quantum of Excise duty applicable will not be considered for evaluation of the tender, wherever the Port is eligible for CENVAT credit. The manufacturers should confirm that they will produce the Tax invoice along with the supplies and in case of dealers, they should be registered with the Excise authorities and should confirm that they will produce Tax invoice in their own name to enable Port avail CENVAT credit. In case they are unable to provide Tax invoice as above, required by the Port to avail CENVAT credit, their offer will be evaluated including the Excise Duty component. Also, tenderers who agree to furnish Tax invoice as above in their offer but fail to produce the same at the time of supply, the amount towards Excise duty component will be deducted from their bill.
4. **Quantity:** The quantities indicated are our approximate annual requirements. They may vary by + or - 10%. Orders will be released for one third the annual quantities at the time of award of Annual rate contract. Orders for balance quantities will be released from time to time based on our actual requirements and there is no contractual liability on our part to order or accept the quantities as per the Rate Contract in full.
5. **Delivery:** One third the quantity of materials are to be supplied within 6 weeks of receipt of first order after award of ARC. The materials will have to be supplied on 'Door delivery' basis to our Stores at Baina, Vasco- da- Gama, Goa duly insured at your cost. The materials are to be supplied from the latest manufactured batch. Delivery of quantities against subsequent orders will have to be made within 2 weeks of receipt of order.
6. **Packing:** The materials shall be duly packed to withstand the hazards of transportation.
7. **Inspection:** The material will be inspected by our Quality Control Officer on receipt at our Stores. Any damage to the items during transportation shall be to Supplier's account. If the supplied items are rejected due to any defects/quality, the supplier has to make his own arrangements at his cost to lift the rejected materials and to replace the same immediately.
8. **Payment:** Our payment shall be '100% payment within 30 days of receipt of material by ECS/EFT.
9. **Validity :** The Supply Contract shall be valid for a period of 1 year from the date of award of Annual Rate Contract.

10. **SECURITY DEPOSIT:** Within 14 days of acceptance of the tender, the successful tenderer will have to affect a Security deposit equal to 5% of the value of the Annual Rate Contract by Demand Draft or by Bank Guarantee from a Scheduled Bank. The Demand Draft should be drawn in favour of the Financial Advisor and Chief Accounts Officer, Mormugao Port Trust, Goa payable at Mormugao Harbour, Goa. However, in case the Security Deposit is furnished by way of Bank Guarantee, the same should be valid for a minimum period of 18 months from the date of award of Annual Rate Contract. Please note that we do not accept Bank Guarantee issued by ICICI Bank.
11. **LIQUIDATED DAMAGES:** Supply schedule as per order should be strictly adhered to . In the event of delay in supplies, Liquidated Damages at 1% of the total basic value of the undelivered quantity will be levied per week or part thereof of delay. The total Liquidated Damages shall however not exceed 10% of the total basic value of the order. The total value here means the total value of the order exclusive of excise duty, taxes etc. **The date of receipt of material at our Stores at Baina, Vasco will be considered as date of delivery for the purpose of Liquidated Damages.**
12. **FORCE MAJEURE & EXTENSION IN DELIVERY PERIOD:** In case of failure to deliver the goods in time which shall have arisen due to war, insurrection, restraint imposed by the Government Act or Legislation or other Authority, accident, strike, riot, lock-out or unforeseen events beyond human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of time, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser the occurrence of any cause as aforesaid which will or might affect the performance of the contract within a reasonable time. Requests for extension received after expiry of the delivery schedule will not be entertained.

MATERIALS MANAGER (i/c)

We hereby agree to all the above terms and conditions

Signature and Seal of Tenderer

Note: This Annexure-B should be attached to your offer duly signed and stamped, failing which your offer will be considered as incomplete and liable for rejection.