

From : \_\_\_\_\_

Address: \_\_\_\_\_

Pension No. : \_\_\_\_\_

Mobile No. : \_\_\_\_\_

Date :

To,  
The FA & CAO,  
Mormugao Port Trust,  
Headland Sada,  
**Goa - 403 804**

**Sub:- Request for drawal of Family Pension through Bank**

Sir,

I, the undersigned, \_\_\_\_\_,  
Pension No. \_\_\_\_\_ desire to draw my monthly pension through below  
mentioned bank with immediate effect. Details are as under:-

1. Name of Bank : \_\_\_\_\_
2. Branch /MICR /IFSC No. : \_\_\_\_\_
3. Complete postal address of the Bank: \_\_\_\_\_  
\_\_\_\_\_
4. My S. B. A/C No. : \_\_\_\_\_

**The above account is in single name.**

I am aware that I have to appear before the Dy. CAO/Accounts Officer, MPT, in person, alongwith the Pension Booklet OR submit Life Certificate duly signed by the officer of the concerned Bank or by Gazetted Officer, latest by 30<sup>th</sup> March every year, to the Final Settlement Section, Accounts Department, MPT, Headland Sada, failing which my pension will not be remitted to my bank w.e.f. April, onwards. I am also aware that I am required to furnish declaration/particulars wherever applicable in respect of (a) Non-marriage/Re-marriage (b) Non-Employment/Re-employment.

Thanking you,

Yours faithfully,

( \_\_\_\_\_ )